



Avonmouth and Lawrence Weston Neighbourhood Partnership Agenda

Date: Monday, 26 June 2017

Time: 7.00 pm -

Place: Highgrove Church, High Grove, Sea Mills, BS9 2EG

1. Welcome and introductions (Pages 4 - 5)

2. Apologies for Absence

3. Declarations of Interest

To note any declarations of interest from the Councillors. They are asked to indicate the relevant agenda item, the nature of the interest and in particular whether it is a **disclosable pecuniary interest**.

Any declarations of interest made at the meeting which is not on the register of interests should be notified to the Monitoring Officer for inclusion.

4. Action sheet (Pages 6 - 9)

5. Minutes of Previous Meeting (Pages 10 - 15)

To agree the minutes of the previous meeting as a correct record.

6. Public Forum

Up to 30 minutes is allowed for this item

Any member of the public or Councillor may participate in Public Forum. The detailed arrangements for so doing are set out in the Public Information Sheet at the back of this agenda. Public Forum items should be emailed to democratic.services@bristol.gov.uk and please note that the following deadlines will apply in relation to this meeting:-

Questions - Written questions must be received 3 clear working days prior to the meeting. For this meeting, this means that your question(s) must be received in this office at the latest by 5 pm on 20 June 2017.

Petitions and Statements - Petitions and statements must be received on the working day prior to the meeting. For this meeting this means that your submission must be received in this office at the latest by 12.00 noon on 23 June 2017.

7. Business Activities Report (Pages 16 - 57)

8. Post-NP Arrangements - Progress report (Pages 58 - 86)

Contact – The local Neighbourhood Partnership (NP) Coordinator is:

Keith Houghton

Telephone : 0117 922 2135

e-mail : keith.houghton@bristol.gov.uk

Democratic Services

Telephone : 0117 92 22828

e-mail : democratic.services@bristol.gov.uk

What is a Neighbourhood Partnership?

Neighbourhood Partnerships are the route to influence and improve services in the neighbourhood for residents, community organisations, service partners, and where local councillors make decisions about Bristol City Council business

How do I get involved?

Anyone who lives or works in the area can get involved in this Neighbourhood Partnership by:

- **Attending this meeting and commenting on any item of business on the agenda.** Everyone is welcome to attend this meeting and contribute.
- **Submit a Public Forum statement** to the clerk to the meeting (contact details above) **no later than noon on the working day before the meeting.** The statement will, where possible, be sent directly to members of the Partnership, and be printed and circulated at the meeting.

The Openness of Local Government Bodies Regulations 2014

Any person attending a meeting must, so far as is practicable, be afforded reasonable facilities for reporting. This includes filming, photographing or making an audio recording of the proceedings.

Members of the public should therefore be aware that they may be filmed by others attending the meeting and that this is not within the authority's control. Oral commentary is not permitted during the meeting as this would be disruptive.

Avonmouth & Lawrence Weston - Agenda

Date: *Monday 26th June 2017*

Time: *7.00pm – 9.00pm*

Place: **Highgrove Church, High Grove, Sea Mills, BS9 2EG**

4	Title of Report	Minutes of the 22 nd March 2017 and Matters Arising & Action Sheet
	Time of item	7.05pm – 7.10pm
	Report Author	Keith Houghton, NP Coordinator
	Summary Line (from report)	Minutes of the 22 nd March 2017 and Action Sheet actions:

6	Title of Report	Business Activities Report
	Time of item	7.10pm – 7.40pm
	Report Author	Keith Houghton, NP Coordinator
	Summary Line (from report)	Decisions on Traffic and Transport S106 and CIL funding; Updates on Parks and Wind Turbine funding; Your Neighbourhoods consultation; S106 & CIL update.

7	Title of Report	Progress on Post-NP arrangements
	Time of item	7.40pm – 8.45pm
	Report Author	Keith Houghton, NP Coordinator
	Summary Line (from report)	Report back on post-NP arrangements workshops and emerging ideas and workshop exploration of next steps and actions to follow up and identify support needs

8	Title of Report	Port Communities Resilience Fund – verbal update Update on Delivery Proposals
	Time of item	8.45pm – 9.00pm
	Report Author	

	Summary Line (from report)	Verbal update on PCRF progress
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Action Sheet – Avonmouth and Kingsweston NP – 22nd March 2017

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
4	MINUTES AND ACTION SHEET – 14 DECEMBER 2016	<p>It was agreed that this minute is to be amended to additionally include the below text/ decision (this decision had been taken by the neighbourhood committee at the 14 December meeting):</p> <p>“Progress of the LSTF cycling and walking scheme – Kingsweston Lane and final allocation of Merebank S106 funding</p>	Jeremy Livitt	done
6	NP business activities report	<p>Transformers Fund: That, as per para. 1.3 of the report, approval be given to the following allocations:</p> <ol style="list-style-type: none"> 1. Bristol Noise (Bristol Noise - Lawrence Weston) - £500 2. Sea Mills community centre (the Peace Garden) - £650 3. Avon youth club (fitness room equipment) - £1,150 4. Unique Voice (North side factory summer holiday provision) - £1,500 	Keith Houghton	All grants administered and paid out

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		5. 191st Shirehampton scouts (wheelchair access improvements) - £1,200		
6	NP Business Activities Report -	That, as per para. 1.4 of the report, the following applications should not receive funding in this round for the reasons stated: * Civil Security Solutions (CIC) (Investing in your community campaign – training young people in security industry) * Avon Wildlife Trust (Wild about orchards project)	Keith Houghton	All groups contacted and feedback provided
6	NP Business Activities Report – Traffic & Transport activity	, it was agreed that a public meeting / event should be held to explain why the original improvement schemes for the Shirehampton Road / Kingsweston Lane / Westbury Lane junction had been assessed as not being deliverable and to also discuss the potential new scheme with residents.	Action: Cllrs Alexander; Sergeant & NPC	Done – see Business Report in papers
6	NP Business Activities Report – Traffic & Transport activity	Pedestrian crossing at Kingsweston Lane roundabout / Long Cross: but it was also suggested that the issues around this scheme could be discussed	Action: Cllrs Alexander; Sergeant & NPC	Done – see Business Report in papers

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		at the above mentioned meeting (as per a. above) that was to be arranged by local councillors.		
6	NP Business Activities Report – Traffic & Transport activity	Proposal to approve Plot M6 S106 for Kingweston Lane walking and cycling scheme - £16,879.82: Further detailed information should now be prepared and councillors also advised that they needed clarity about the proposed costings and the overall position of the relevant budget(s), in order that they could take a fully informed decision on whether or not to support this option	Action: NPC to take forward via the Traffic & Transport meeting	Done – see Business Report in papers
6	NP Business Activities Report – Traffic & Transport activity	Proposal to approve Valerian Close S106 to upgrade Shirehampton Green bus stops - £14,856.72: Cllr Sergeant commented that before she could consider this proposal, she wished to receive definitive, written confirmation from Jim Cliffe (the Council's S106 / planning obligations manager) that this sum could not be used instead to	Action: NPC to take forward via the Traffic & Transport meeting	Done – see Business Report in papers

Minutes No.	Title of Report/ Description	Action and Deadline	Responsible officer	Action taken and date completed
		fund an improvement of the Shirehampton Road bus shelter opposite the Penpole Lane junction.		
6	NP Business Activities Report – Traffic & Transport activity	Penpole Lane - access to Oasis academy: It was noted that Cllr Sergeant would lead on the arrangements for this meeting	Action: Cllr Jo Sergeant to take forward	Verbal update at meeting
7	NP Plan Update –	Avonmouth wind turbine fund: Action: NPC to set up working group to develop recommendations for use of this funding to bring to June NP event	Keith Houghton	Not done: see proposed action in Business Activity paper
9	ALW transition workshop	It was noted that the main points noted by each group would be fed into the ward-wide event to be held on Saturday 22 April	ALL	Meeting took place on 22 nd – see NP paper report and further work at the 26 th June meeting

**Minutes - Avonmouth and Lawrence Weston Neighbourhood Partnership
7.00 pm, Wednesday 22 March 2017**

Councillors present:

Cllr Don Alexander
Cllr Jo Sergeant

Local resident and agency representatives present:

Renee Slater (in the chair), Christine Chard, Ann Hawker, John Muse, Jonathan Morris,
Gil Osman, Paul Bolton-Jones (police)

Officers in attendance:

Keith Houghton, NP Co-ordinator,, Tracy Edwards-Brown, Neighbourhood Officer; Ian Hird,
Democratic Services

Others present:

Jackie Caines, Jac Blacker, Grace Chan, Jacki Crouch, Mike Crouch, Bryony Fowler,
Dianne Frances, Judith Hadley, Andy Hollick, Maryna Morris, Mark Pepper, Kate Royston,
Roger Sabido, Kim Tudor

1. WELCOME AND INTRODUCTIONS

The Chair welcomed everyone to the meeting.

Councillors, officers and other attendees introduced themselves.

2. APOLOGIES FOR ABSENCE

Apologies were received from Cllr Matt Melias, Tim Leaman and David Thomas.

3. DECLARATIONS OF INTEREST

None.

4. MINUTES AND ACTION SHEET – 14 DECEMBER 2016

RESOLVED :

That the minutes of the meeting of the partnership held on 14 December 2016 be confirmed as a correct record and signed by the Chair subject to the following correction:

Minute no. 6 – Business activities report – Traffic and transport section:

It was agreed that this minute is to be amended to additionally include the below text/ decision (this decision had been taken by the neighbourhood committee at the 14 December meeting):

“Progress of the LSTF cycling and walking scheme – Kingsweston Lane and final allocation of Merebank S106 funding

The neighbourhood committee

RESOLVED:

That approval be given to allocate the Merebank S106 (£67,358.43) to support the delivery of the LSTF cycling and walking scheme along Kingsweston Lane.”

Review of action tacker:

Port Communities Resilience Fund – The NP Co-ordinator clarified that this budget had not been “frozen.”

It was noted that other action points were addressed in the reports included with the agenda for this meeting.

5. PUBLIC FORUM

None received.

6. NP business activities report

The NP considered the business activities report.

1. Transformers fund

The NP considered a proposal for the allocation of the Transformers Fund. It was noted that this was a decision for the NP to take as these resources came from a source external to the Council.

The NP

RESOLVED:

That, as per para. 1.3 of the report, approval be given to the following allocations:

- 1. Bristol Noise (Bristol Noise - Lawrence Weston) - £500**
- 2. Sea Mills community centre (the Peace Garden) - £650**
- 3. Avon youth club (fitness room equipment) - £1,150**
- 4. Unique Voice (North side factory summer holiday provision) - £1,500**
- 5. 191st Shirehampton scouts (wheelchair access improvements) - £1,200**

The NP also

RESOLVED

That, as per para. 1.4 of the report, the following applications should not receive funding in this round for the reasons stated:

- * Civil Security Solutions (CIC) (Investing in your community campaign – training young people in security industry)**
- * Avon Wildlife Trust (Wild about orchards project)**

The NP also noted the equalities impact assessment in para 1.5.

2. Traffic and transport

a. Paras. 2.2 – Improvement scheme at Shirehampton Road / Kingsweston Lane / Westbury Lane junction, and para 2.3 - Repair of the Iron Bridge across Kingsweston Lane

Following discussion, it was agreed that a public meeting / event should be held to explain why the original improvement schemes for the Shirehampton Road / Kingsweston Lane / Westbury Lane junction had been assessed as not being deliverable and to also discuss the potential new scheme with residents. It would be important that costings for the new scheme were available at this meeting.

It was noted that Cllrs Alexander and Sergeant would liaise with the NP Co-ordinator so that this event could be progressed as soon as possible. It was suggested that one option to slow traffic near the Iron Bridge site might be to install a “flashing” electronic sign.

Action: Cllrs Alexander; Sergeant & NPC

b. Para 2.4 – Pedestrian crossing at Kingsweston Lane roundabout / Long Cross:

The position in relation to this scheme was noted. It was noted that the resolution of this matter would need to form part of the post-NP arrangements, but it was also suggested that the issues around this scheme could be discussed at the above mentioned meeting (as per a. above) that was to be arranged by local councillors.

Action: Cllrs Alexander; Sergeant & NPC

c. Para 2.5 – Proposal to approve Plot M6 S106 for Kingweston Lane walking and cycling scheme - £16,879.82:

In discussion, Cllr Sergeant commented that she required further information and a full briefing on this matter and was consequently not in a position to consider approving this proposal at this meeting. Cllrs Sergeant and Alexander agreed that no decision could therefore be taken on this proposal. Further detailed information should now be prepared and councillors also advised that they needed clarity about the proposed costings and the overall position of the relevant budget(s), in order that they could take a fully informed decision on whether or not to support this option.

Action: NPC to take forward via the Traffic & Transport meeting

d. Para. 2.6 – Proposal to approve Valerian Close S106 to upgrade Shirehampton Green bus stops - £14,856.72:

In discussion, Cllr Sergeant commented that before she could consider this proposal, she wished to receive definitive, written confirmation from Jim Cliffe (the Council's S106 / planning obligations manager) that this sum could not be used instead to fund an improvement of the Shirehampton Road bus shelter opposite the Penpole Lane junction. Pending confirmation of this point, councillors agreed that it would not be appropriate to consider approving the Shirehampton Green bus stops proposal at this meeting.

Action: NPC to take forward via the Traffic & Transport meeting

e. Para 2.7 – Penpole Lane - access to Oasis academy:

In discussion, it was agreed that it would be appropriate to approach the school to explore setting up a "problem solving" meeting to try to find a mutual solution, to include all relevant parties, i.e. councillors, land owners, the school, parents, council officers and police. It was noted that Cllr Sergeant would lead on the arrangements for this meeting.

Action: Cllr Jo Sergeant to take forward

f. Para 2.8 – Bus services meeting – 2 February meeting:

The position was noted, as per the report and action being taken forward

3. Parks and open spaces

The update was noted, as per paras 3.1 – 3.3 of the report.

4. Legal information (in relation to the public sector equality duty)

The legal information was noted, as per para. 4 of the report.

5. Latest devolved Section 106 contributions and CIL contributions

The update was noted, as per paras. 5.1 – 5.3 of the report.

6. Meeting in June

It was agreed that an additional NP meeting be held at 7.00 pm on Monday 26 June.

7. NP plan update

The NP considered the NP plan update report.

a. Closure of NP programme / transition plan

Noting that a workshop session would take place later at this meeting on the post-NP situation and a community led future approach, the NP Co-ordinator outlined information about the current consultation on post-NP arrangements:

- * Consultation would take place between May and August on future funding arrangements. This included options for dealing with decisions on S106 and CIL funding, and funding for community projects. A budget would also be allocated to support community meetings per (to be known as community spaces).

- * The transition plan would be completed and signed-off by the end of May. The Council wanted communities to define the support they would need to help them organise locally.

Following discussion it was agreed that the thoughts of residents and partners as expressed at the workshop (to be held at the end of this meeting) should be fed into a ward-wide event to be held on Saturday 22 April.

b. Avonmouth wind turbine fund

It was noted that the working group (set up at the 14 December NP meeting) would be considering proposals for the use of this £10,000 fund with a view to making recommendations to the NP by June.

Action: NPC to set up working group to develop recommendations for use of this funding to bring to June NP event

c. VCS Impact Funding decisions

The information set out in section 3 of the report was noted.

d. Youth links re-commissioning and consultation opportunity

The information set out in the report on the opportunity to participate in this consultation was noted.

e. Police update

Paul Bolton-Jones provided an update for information:

- * Southmead police station would close on 17 April; police staff in the Avonmouth / Lawrence Weston team would be transferring to Bridewell police station in the city centre.
- * It was understood there was an aspiration from the Police and Crime Commissioner to establish a police neighbourhood base in the Southmead area at a future point.
- * A new police operating framework was being implemented, which would see the separation of neighbourhood and response teams.
- * The police were determined to maintain a visible presence in the area.

8. Port communities resilience fund (PCRF) – update on delivery proposals

The NP agreed to note the key decisions approved at the PCRF strategic board on 15 February 2017.

It was also noted that as part of the consideration of post-NP arrangements, there would be an opportunity to review, as necessary, community representation on this Board.

9. ALW transition workshop

At this point, the meeting broke into groups to hold an initial discussion on post-NP arrangements. It was noted that the main points noted by each group would be fed into the ward-wide event to be held on Saturday 22 April.

Initial comments from this meeting included:

- * It will be important to share skills, e.g. to join up local work on transport and planning.
- * Also consider sharing assets.
- * Consider investment in digital assets.
- * Also need to help develop people's skills to assist their participation.
- * Councillors should lead public events such as the "community spaces" – need to ensure the 4 villages are all involved.
- * Improve availability of "early" information to communities.
- * Workshop style sessions work better than "formal" meetings – more enjoyable, informal, encourage participation and creativity.

The meeting finished at 9.15 p.m.



Avonmouth & Lawrence Weston Neighbourhood Partnership
Monday 26th June 2017

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator.

Title: Avonmouth & Lawrence Weston NP Business Activities Report

Contact Telephone Number: 0117 922 2135

Recommendations:

1. The NP is asked to note the updates on the Traffic and Transport meeting held 2nd May 2017; in particular the NP Councillors to consider whether to ask the Highways team to deliver Scheme 9 at the Shirehampton/Kingsweston Road/Westbury Road junction or not **(Item 1.1)**
2. The NP Councillors are asked to approve the recommendation to allocate Plot M6 S106 of £16,879.82 to the LSTF cycling & walking scheme, Kingsweston Lane **(Item 1.2)**
3. The NP Councillors are asked to approve the re-allocation of the Valerian Close S106 of £14,856.72 to support the upgrading the bus stops on Shirehampton Green – installing real time information **(Item 1.3)**
4. The NP Councillors are asked to approve the allocation of Rockingham Lane S106 of £21,286.53 and £8,713.47 of Community Infrastructure Levy (CIL) to fund £30,000 to deliver a crossing at Kingsweston Lane roundabout/Long Cross **(Item 1.4)**
5. The NP is asked to note the progress around Play and parks and that the Environment Group proposes to continue in post-NP arrangements. **(Item 2.)**
6. To note the legal information in **Item 4:** due regard to Public Sector Equality Duty **Item 3**
7. The NP is asked to note that the £10,000 Wind Turbine fund allocation meeting has not happened and to consider the recommended course of action to take this issue forward **(Item 4)**
8. The NP is asked to note the importance of the Your Neighbourhood consultation, both for post-NP CIL arrangements and

broader impacts on neighbourhood facilities and to take part in the consultation and encourage wider community participation **(Item 5)**

9. The NC and NP are asked to note the latest S106 contributions and CIL contributions information (Item **10**. To set a new date for a final event/meeting in June 2017 **(Item 6)**

Item 1: Traffic & Transport Activity decisions and updates:

A. Decisions

1.1 Improvement Scheme at Shirehampton Road/Kingsweston Lane/Westbury Lane junction:

At the 22nd March NP meeting the NP 'agreed that a public meeting / event should be held to explain why the original improvement schemes for the Shirehampton Road / Kingsweston Lane / Westbury Lane junction had been assessed as not being deliverable and to also discuss the potential new scheme 'Option 9' with residents.'

a. The background to this scheme is that the NP has approved £25,000 of its Neighbourhood Budget to deliver a scheme at this junction. The Highways team have explored 12 separate potential schemes to improve a range of issues with the junction, including accident levels, safer pedestrian crossings, improved bus facilities; improving the road surface and improving cycling facilities. See **Appendix 1 - Feasibility Study: Avonmouth and Kingsweston Neighbourhood Partnership**.



b. As a consequence a Traffic and Transport Sub-Group meeting was held on 2nd May 2017 (attended by 15 residents, 2 Councillors and 2 BCC officers). This meeting considered the one option which the Highways team is now offering to deliver at this junction. They also requested a meeting with the Senior Road Safety Engineer, Cath Boutwood, on site. See **Appendix 2 RS15003 Shirehampton Road / Kingsweston Road & 3: E16007-P02-Shirehampton Pedestrian Islands**

c. This on-site meeting took place on Tuesday 23rd May. Local Councillors and residents met with Cath Boutwood to explore the proposed scheme.

d. A subsequent conversation took place at the Sea Mills/Coombe Dingle Forum on Tuesday 13th June.

e. Highways have pointed out that the 2 schemes proposed to the NP originally were Scheme 5 and Scheme 12. Both have been rejected on both engineering/Quality Assurance grounds and on cost grounds. They are proposing that Scheme 9 is both feasible and affordable, while acknowledging its limitations. They are proposing to use the whole Road Safety budget for the City to deliver this scheme, which itself has been severely reduced in the February 2107 Budget cuts. Their assessment stresses that this scheme will deliver improvements to cycling facilities (mitigating the recorded cycle accidents at Westbury Road); road surface upgrades and pedestrian crossing improvements.

‘Option 9 (New deflections, widths and alignments) is a cheaper alternative that could provide some of the improvements required, but is unlikely to enable improvements for bus services or achieve more than modest accident reduction.’

f. Highways have asked the NP to let the team know if it wants the team to go ahead to deliver Scheme 9.

Recommendation: that the Councillors on the NP decide if they want to ask Highways to deliver Scheme 9 or not.

1.2 Allocation of Plot M6 S106 of £16,879.82 to the LSTF cycling & walking scheme, Kingsweston Lane and Scheme progress

a. At its 22nd March 2017 meeting the NP Committee deferred a decision about allocation of the **Plot M6 S106 of £16,879.82** to support the delivery of the LSTF cycling & walking scheme along Kingsweston Lane, requesting

detailed information should now be prepared and councillors also advised that they needed clarity about the proposed costings and the overall position of the relevant budget(s), in order that they could take a fully informed decision on whether or not to support this option

b. At the 2nd May Traffic & Transport meeting Nick Pates, Senior Highways Officer, explained the upgrade costing and current identified budget and also the additional works which the Highways team aspires to deliver if the NP approved the allocation of the Plot M6 S106 of £16,879.82.

c. He explained that there was a cost of £8.4 million to reconstruct the carriageway along the A403. Efficient use of tendering released funding to construct walking/cycling upgrades along Kingsweston Lane – ‘we used the contingency from the main works’

d. Walking/Cycling upgrade costs on Kingsweston Lane:

- Civil Costs: £284k
- Oil Pipeline: £22k
- Ecology: £6k
- Fees: £41k

Total: **£353 + 15% contingency = £405k**

e. Delivery budget available:

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Merebank S106: £68k
CAF: £20k
Challenge Fund: £310k

Total: **£398k**

f. Nick P explained that the Cycle Track will be delivered at the end of May and that the team will use this S106 to complete the scheme. In the event that the current scheme had funding left over he proposed that his team would deliver further improvements, such as

lighting the Kingsweston Lane Path.

There are other things we'd like to do such a fencing/ hedges in Avonmouth we'd have liked to put in.

He explained: ‘This funding could be re-directed to these outstanding actions. If this funding wasn't approved we'd still work to deliver these identified improvements but it would take longer.’

g. Having listened, the Traffic and Transport Sub-Group agreed to recommend that the NP Councillors approve the allocation of the £16,879.82

Recommendation: that the Councillors confirm the allocation of the Plot M6 S106 of £16,879.82 to support Kingsweston Lane Walking and Cycling scheme.

1.3 Re-allocation of the Valerian Close S106, £14,856.72

a. At its 22nd March 2017 meeting the NP Committee deferred a decision about allocation of the **Valerian Close S106, £14,856.72** to support the delivery of **upgrading the bus stops on Shirehampton Green – installing real time information**, requesting

‘definitive, written confirmation from Jim Cliffe (the Council’s S106 / planning obligations manager) that this sum could not be used instead to fund an improvement of the Shirehampton Road bus shelter opposite the Penpole Lane junction’

The NP Co-ordinator sought the opinion of Jim Cliffe on this matter and he responded:

‘The money must be spent on “The provision of sustainable transport measures in the immediate vicinity of the development”

I would concur that as the crow flies, both the Shirehampton Green bus stops and the bus stops opposite Penpole Lane are a very similar distance away from Valerian Close, and therefore an argument could be made for the funding to be applied to either of them. However following that logic you could also make a case for the monies being spent on the cycle path on the North Somerset side of the river.

My “reasonableness” test would conclude that whilst the stops opposite Penpole Lane are a similar distance from Valerian Close to the ones on Shirehampton Green, they are not easily accessible from the Valerian Close development. In fact, in reality you would have to walk virtually to the Shirehampton Green stops on your way to the ones opposite Penpole Lane. Given that the purpose of the contribution is to provide mitigation, it would be very difficult to sustain an argument for improving bus stops that were further away from the development (as far as

accessing the bus is concerned) at the expense of those that were nearer the development, particularly when they both serve the same route.

In simple terms – are people going to walk to / from the Shirehampton Green stops or the ones opposite Penpole Lane if they live in Valerian Close? The answer is the former as it is a shorter walk to get to.

Therefore I do not think an argument could be sustained for upgrading the stops opposite Penpole Lane as they would not be mitigating the impact of the development, and in reality are significantly further away from the development than those on Shirehampton Green when travelling on foot, in a wheelchair / buggy or by bicycle.'

c. This opinion was relayed to the 2nd May Traffic and Transport meeting, which subsequently agreed to recommend the allocation of this funding to be applied to Shirehampton Green bus stops

Recommendation: that the Councillors approve the re-allocation of the Valerian Close S106 of £14,856.72 to support the upgrading the bus stops on Shirehampton Green – installing real time information

104 Funding the 2017/18 Local Traffic Scheme: Kingsweston Lane pedestrian crossings at roundabout

a. The last NP meeting was uncertain about confirming the S106 funding (**Rockingham Lane S106 of £21,286.53**) for a new crossing at Kingsweston Lane by the Long Cross roundabout to support safer access to local schools, as this seemed not to be enough to deliver one crossing with additional works (estimated at £30,000 by Highways)

b. At the 2nd May T&T meeting this was re-considered and the meeting agreed to recommend asking the Councillors to confirm the provisional allocation of the Rockingham Lane S106 monies and to approve the allocation of a further **£8,713.47** from the NP's CIL monies to create a fund of £30,000 for delivering this scheme.

Recommendation: that the NP Councillors approve the allocation of the Rockingham Lane S106 of £21,286.53 and £8,713.47 of Community Infrastructure Levy (CIL) to fund £30,000 in total to deliver a pedestrian crossing provision at the junction of Kingsweston Lane/Long Cross to provide safer crossing routes to schools and general pedestrian use

B. Updates

1.5 The repair of the Iron Bridge across Kingsweston Lane

- The replacement elements for the new bridge are complete and in storage by BCC
- Peter Mann, the Service Director for Transport, has responded to a query from Cllr Don Alexander about the schedule for repair of the Iron Bridge as follows:

‘We have recently commissioned a structural assessment to investigate the bridge and undertake the design of its removal, full refurbishment and final reinstallation. This will require Listed Consent along with other ecological consents. This assessment work is not due to commence until **August 2017**. After this investigation work we will also have a better understanding of the potential cost of doing this although we do know that the works are likely to cost several hundred thousand pounds and therefore be beyond what is affordable in our current programme.

As the bridge is not strategic to the transport network, it is not currently a priority for funding from within the capital programme.

Temporary arrangements are in place on the alternative route which we believe provides safe crossing of Kings Weston Road - we have had no reported injury accidents at this site. The bridge is regularly checked and the scaffolding structure is inspected by BCC Bridge Engineers on a monthly basis.

Given the funding position I am unfortunately unable to tell you when the bridge will be able to be repaired, but this is certainly not possible within this financial year.

I'm sorry I cannot be more positive at this time.’

1.6 Penpole Lane NP Public Statement

a. The Traffic and Transport group discussed the Public Forum statement made at the December NP meeting about pedestrian safety along Penpole Lane.

b. The Group acknowledged that there are many difficulties resolving this matter – the range of different landowners along the Lane; the narrowness of the Lane itself and the cost of engineering works to improve walking and cycling for school users.

c. The group noted that Councillors have worked to deliver the following improvements:

- re-doing the management plan to keep the hedge around the Penpole bus stop down.
- Improvement work in the May Day holiday. Children have now used it because of the clearing

d. The group suggested exploring the option on whether the Lane could become a dual zone, as in cities? Could a shared space approach be used to deal with this issue?

e. They agreed that they wanted to take forward the route of exploring with the school and other stake holders ideas for innovative ways of improving the situation, including with parents and the schools young people.

This piece of work will need to be co-ordinated in the new arrangements for post-NP delivery

Item 2: Parks and Open spaces:

2.1. The Environment Sub-Group meeting took place on 20th February 2017.

2.2. The following active pieces of work are taking place:

Avonmouth:

- Richmond Terrace Play equipment: this is progressing – final designs have been sought from suppliers and will be consulted on with young people and residents. Installation will follow.
- Napier Square - the old equipment has been removed by BCC. Avonmouth Planning group have discussed the possibilities of a CAT process for Napier Square. No group of residents have come forward and expressed a wish to do this.

Lawrence Weston:

- East Lawrence Weston Play – no work is taking place regarding this issue until the results of the Ambition Lawrence Weston's consultation is known
- Mancroft Play area – 2 residents are taking the lead in producing a questionnaire to consult residents, and they are looking at potential funding for a redesign of the park and further equipment.
- Atwood Drive – Ambition Lawrence Weston are talking to Curco.

Shirehampton

- St Marys Recreation Ground - Work is ongoing to refine the local ideas for improving the Park and to identify potential sources of additional funding.

Sea Mills/Coombe Dingle

- Hallen Drive – Claudette McDonald has re-convened a meeting with residents to discuss the potential play area and community garden. She has since replied back to the group on all issues raised by them. In essence, BCC is offering to release some of the land to a community group to create a community garden and to maintain it as their responsibility. BCC will create and maintain a children's play area for young children on the site.

Future of the Environment Group – The group agreed that the group continues. They aim to organise a meeting for end of April. Ash Bearman agreed to feedback for Shirehampton, Lucy to feedback for Sea Mills and Roger for Lawrence Weston. Each will take responsibility to feedback on parks, playareas and green spaces for their area.

- Both St Mary's and East Lawrence Weston will need to identify additional funds to be able to deliver match to make effective use of the S106 allocated by the NP.
- Mancroft Park, East Lawrence Weston sites and St Mary's Shirehampton are all eligible for funding from Suez Landfill Communities Fund. This is the same Fund source as we approached successfully to fund Richmond Terrace play area.

Item 3: Legal Information

When councillors decide how the wellbeing fund (or any other NP Budget) is spent they should have due regard to the Public Sector Equality Duty that applies to all public bodies. This duty is contained in the Equality Act 2010 and came in to force on 6 April 2011. It replaces previous equality duties under the Sex Discrimination, Race Relations and Disability Discrimination Acts.

The duty means that councillors are required to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited under the Act
- Promote equality of opportunity between different groups
- Foster good relations between people from different groups

The duty covers the following protected characteristics:

- Disability
- Sexual orientation
- Age
- Gender reassignment
- Religion and belief
- Sex
- Race
- Pregnancy and maternity

It also applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination and harassment.

Item 4: Decision making about the £10,000 Wind Turbine Fund

4.1 At the last meeting the NP requested that the NP Co-ordinator convenes the working group agreed in December's NP to consider the options for use of this £10,000 fund with the aim of bringing a recommendation for decision to the 20th

June NP meeting

4.2 Unfortunately a combination of election pressures and annual leave and post-NP transition work has pushed this back and the NPC has been unable to deliver this request

4.3 It's recommended, therefore, that this group should meet in the next month to consider the existing proposals and how a final decision on the use of this funding should be reached within the emerging post-NP arrangements.

Item 5: BCC 'Your Neighbourhoods' Consultation – 12th June to 5th September 2017

4.1 The NP will be aware that Full Council took a series of significant budget decisions to reduce BCC spending commitments in the Medium Term Financial Plan.

4.2 A number of these budget reductions are focused on neighbourhood services and provision. 'Your Neighbourhoods' sets out a series of proposals to achieve these budget reductions in the following service areas:

1. Bristol Community Links
2. Libraries
3. Public toilets
4. School crossing patrols
5. Withdrawal of funding for Neighbourhood Partnerships

4.3 Anyone with a disability or particular access needs can request alternative formats by contacting the [Consultation Team](#).

Wherever possible the Council wants citizens to take part online, but a limited number of paper copies are available from local libraries and our Citizen Service Point at 100 Temple Street.

In addition a series of public events in both the daytime and evenings are being set up and will be advertised which residents and organisations can attend.

4.4 The consultation is a key one for Neighbourhood Partnerships and is focused on arrangements for future decision making around CIL monies. At present CIL is decided within Neighbourhood Partnership areas. The future decision making will take place over much larger geographies – within 6 city areas; 4 city areas or within a single, city-wide area.

4.5 The consultation can be found at:

<https://www.bristol.gov.uk/council-spending-performance/your-neighbourhood-consultation-2017>

There is an interactive map which illustrates the impacts of each option and the cumulative impacts within the city's neighbourhoods of the options being put forward.

Item 6 : Latest Devolved Section106 Contributions and Community Infrastructure Levy contributions

6.1. Section 106: No new S106 contributions have been received since the last NP. The NP should note that Transport S106 contributing have accrued some interest and increased slightly in value over the previous NP report.

Avonmouth and Lawrence Weston Neighbourhood Partnership					
Devolved Section 106 monies held as at 30th April 2017					

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Parks					
Former Portway Day Centre, Shirehampton	Parks Operations Manager	£0 £7,620.97	No Limit	March 22 nd 2016 allocated: £7,620.97 Improve park facilities for children & young people at St Mary's Rec	The provision of improvements to Parks and Open Spaces within one mile of the former Portway Day Centre, St. Bernards Road

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				Shirehampton	
Former Shirehampton Baths, Park Road, Shirehampton	Parks Operations Manager	£0 £23,910 (was £25,010.51)	No Limit	March 22 nd 2016 allocated: £23,910 Improve park facilities for children & young people at St Mary's Rec Shirehampton	The provision of improvements to Parks and Open Spaces within one mile of Park Road
Valerian Close, Shirehampton	Parks Operations Manager	£0 £8,382.20 (was £12,882.20)	27 Jan 2017	September 2013 allocated: £2,200 for 2 Litter/Dog waste bins at Portbury Social Club £2,300 for 2 benches in Springfield Park March 22 nd 2016 allocated: £8,382.20 Improve park facilities for children & young people at St Mary's Rec Shirehampton	The provision of improvements to Parks and Open Spaces within one mile of Valerian Close

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Arbutus Drive / Westbury Lane junction, Coombe Dingle	Parks Operations Manager	£0 £9,717.61	No Limit	March 22nd 2016 allocated: £9,717.61 to support provision of play facilities in East Lawrence Weston	The provision of improvements to Parks and Open Spaces within one mile of the Arbutus Drive / Westbury Lane junction
Transport					
Merebank, Kings Weston Lane, Avonmouth	Traffic Manager	£67,358.43	No Limit	14th Dec 2016 allocated to contribute to the LSTF cycling & walking scheme Kingsweston Lane, subject to sufficient external funding being found to deliver in full	The signalisation of the junction between Lakeside Link and Kings Weston Lane or for other transport initiatives within the vicinity of Merebank.
Plot M6, Cabot Park, Avonmouth	Traffic Manager	£16,879.82	No Limit	NP previously requested that DVLA (owners) alter this so that it can be added to Merebank scheme above Jim Cliffe has not received a reply from DVLA. To ask Jim Cliffe to re-approach DVLA	The signalisation of the priority junction of Lakeside Link Road and Kings Weston Lane, Avonmouth

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
				to seek permission to re-assign this S106 to the above Kingsweston Lane cycling and walking scheme –s	
Valerian Close, Shirehampton	Traffic Manager	£14,856.72	27 Jan 2017	March 22nd 2016 allocated: £14,803.26 Upgrade of the Valerian Close bus stop (Portway) travelling in an inbound direction Subject to decision at Item 1.3, above	The provision of sustainable transport measures in the immediate vicinity of the development
Rockingham Park, Smoke Lane, Avonmouth / SB96	Gareth Vaughan-Williams (Highway Services Manager) / Ed Plowden (Sustainable Transport Manager)	£21,286.53	No Limit	Provisionally allocated to support delivery to crossings at Longcross/ Kingsweston Sept 2016	The provision of traffic management and/or highways measures and/or improvements to public transport services and facilities within 2 miles of Rockingham Park, which the Council shall deem to be appropriate in consequence of the implementation of the development

Site	Contact Officer	Current Contribution Value	Date to be Spent / Committed by	NP Sign off	Purpose of Contribution
Other					
Former Portway Day Centre, Shirehampton	Community Buildings Officer	£13,362.18	No Limit	Allocated to help out with improvements but not currently required	The provision improvement and / or maintenance of community facilities situated at Shirehampton Public Hall.

6.2. Community Infrastructure Levy (CIL): No new CIL contributions have been received since December 2016

AVONMOUTH & LAWRENCE WESTON NEIGHBOURHOOD PARTNERSHIP

CIL monies held - 30 April 2017

Monies to be spent on measures to support the development of the Neighbourhood Partnership's area, by funding:

- a) the provision, improvement, replacement, operation or maintenance of infrastructure; or
- b) anything else that is concerned with addressing the demands that development places on an area

Date Received	Application	Site Address	Amount
31/10/13	13/03396	47 St. Marys Road, Shirehampton	£1,025.25
04/06/14	12/04448	1 to 2 Gloucester Road, Avonmouth ALLOCATED TO RICHMOND TERRACE PLAY EQUIPMENT	£2,550.00

Date Received	Application	Site Address	Amount
12/11/14	13/03011	467 Portway, Shirehampton	£495.00
20/01/15	13/01051	Napier Miles House, Kingsweston (1)	£1,361.70
12/03/15	12/03984	28 Springfield Avenue, Shirehampton	£367.50
13/04/15	13/01051	Napier Miles House, Kingsweston (2)	£1,361.70
11/05/15	13/00117	Portway Day Centre, St Bernards Rd, Shirehampton	£4,387.50
27/10/15	13/01051	Napier Miles House, Kingsweston (3)	£2,042.55
09/05/16	13/01051	Napier Miles House, Kingsweston (4)	£2,042.55
26/05/16	15/00024	55 to 57 St. Marys Road, Shirehampton	£2,160.13
09/09/16	15/05435	61 Arbutus Drive, Coombe Dingle	£4,568.71
		Total devolved to date	£22,362.59
		Total remaining to allocate	£19,812.59

Shirehampton Road/Kingsweston Road – Junction Improvements

Project Ref: RS15003

Date: January 2017

Author: Nigel Lapworth – Senior Engineer, Bristol City Council

Report status: Final Summary

1.0 Introduction:

- 1.1 The Avonmouth and Kingsweston Neighbourhood Partnership of Avonmouth and Kingsweston have prioritised a scheme to improve the junction of Shirehampton Road, Kingsweston Road and Westbury Lane due to concerns about the number of accidents occurring and poor pedestrian facilities. (*‘Approved Schemes’ under Local Traffic Schemes in Neighbourhood Partnership Meeting minutes of 1st July 2014*).

2.0 Finance

2015/16 budget		
Shirehampton Road/Kingsweston Road/Westbury Lane Junction Improvements	Design and Consultation - Minor Traffic	£12,500
2016/17 budget		
Shirehampton Road/Kingsweston Road/Westbury Lane Junction	Implementation	£12,500

- 2.1 Avonmouth and Kingsweston Neighbourhood Partnership has allocated funds of £25k towards this scheme in the knowledge that it will not be enough to provide a full range of improvements at this junction.
- 2.2 Nevertheless it is recognised that there are a number of issues at this junction that affect other work streams and this commitment is designed to encourage funding from other work programmes with a view to achieving sufficient funding to enable a solution to be implemented.
- 2.3 Funding contributions confirmed for this scheme are:
- | | |
|---------------------------|------|
| Neighbourhood Partnership | £25k |
|---------------------------|------|
- 2.4 Funding contributions offered but as yet unconfirmed for this scheme are:
- | | |
|---------------------|------|
| Public Transport | £40k |
| Highway Maintenance | £20k |
| Road Safety | £20k |
- 2.5 This provides funding to a maximum of £105,000. Many of the options considered, including those that come closest to achieving all the objectives, would cost more than this and therefore the current budget available is insufficient to meet all the objectives as noted above.
- 2.6 However in prioritising this scheme it was recognised that funds available to the partnership itself would be insufficient to cover the cost of any scheme. Therefore this feasibility study aims to identify the options available to help address the concerns, the advantages and disadvantages of these options, as well as other sources of funding which may be available to help deliver a scheme in this location.

3.0 Issues/Objectives Identified:

- 2.1 The Neighbourhood Partnership has identified a number of issues and road safety concerns they wish to see resolved:
- 2.1.1 Issue:– The junction is felt to be particularly dangerous for cyclists and pedestrians due to the speed and volume of traffic. (See Road Safety Assessment – Section 3.0).

Objective:– To redesign the junction sufficiently to reduce the frequency and severity of road traffic accidents.

2.1.2 Issue:– There is an increasing pedestrian desire line through the junction from Sea Mills towards the Oasis Academy School in Penpole Lane and vice versa.

Objective:– To improve pedestrian facilities and safety around the junction to accommodate this desire line and access to bus stops around the junction.

2.2 Alongside the concerns raised by the Neighbourhood Partnership, a number of additional issues and aspirations have been identified by Council Officers:

2.2.1 Issue:– There is a proposal to update the bus stops in the area to provide real time information panels, weather protection and improved boarding facilities.

Objective:– To integrate these works in conjunction with the revised junction redesign for the benefit of bus passengers.

2.2.2 Issue:– Some sections of the road surface through the junction is approaching the end of its design life.

Objective:– To integrate any necessary maintenance work into the project in order to reduce costs and provide an adequate road construction for any junction redesign.

2.2.3 Issue:– The junction forms part of an aspirational strategic cycle route linking the A4018 with a number of other routes including NCN route 41 at Shirehampton.

Objective:– Continue to promote cycling within the City by enhancing cycle facilities on this route and reduce the likelihood of personal injury accidents occurring to cyclists at the junction.

3.0 Road Safety assessment:

3.1 In the 5 year period between 01/08/10 and 31/07/15 there were 13 accidents within the junction area resulting in 15 casualties, all with slight injury.

[See Appendix (i) 5 Year Accident Plot]

3.2 As all the injuries resulted in slight injury, the overall severity rate is low at the junction; i.e. there were no Killed or seriously injured (KSI) casualties recorded.

3.3 A number of patterns have been found within the data:

- Of the 13 accidents recorded 12 occurred on a weekday.
- 7 of the 13 accidents occurred in December, January or February including all 4 that occurred during the afternoon peak period (between 15:20 and 17:50).
- 9 of the accidents occurred at the Westbury Lane/Kingsweston Road junction. Of these there 4 cycle accidents involved cars emerging from Westbury Lane across the path of southbound cyclists.
- All of these cycle accidents occurred in January, February or April. Of the 6 cycle casualties recorded, 5 were aged between 37 and 49 and all 6 were male.

[See Appendix (ii) 5 Year Accident Plot – Cyclists]

3.4 There were no specific patterns apparent in relation to wet/dry, or light/dark conditions.

3.5 Two of the accidents involved loss of control and 1 was a nose to tail which could imply excessive speed or travelling too fast for the conditions. Only one of these accidents has causation factors indicated, but these include poor road surface conditions due to the weather.

3.6 Two of the accidents involved car drivers failing to stop after a collision with a cyclist.

4.0 Assessment of Options

A number of options have been considered and summarised below. The detail of these schemes are in Appendix (iv)

Option Number	Reduces Accidents	Improves Pedestrian Facilities	Improves Bus Stop/Service	Improves Road Surface	Improves Cycle Facilities	Engineering Constraints	Estimated Cost
1 Westbury One Way	Y (~ 1 /yr)	Negligible	N (Negative)	N	N (Marginal or negative)	Negligible	£20k
2 Upper slip road narrow & one-way	Y (~ 0.3 /yr)	Y (Marginal)	N (Negative)	Y (Locally)	Negligible	significant *	£80k+
3 Slipway two-way buses only	Y (~ 0.3 /yr)	Y (Marginal)	Y	Y (Locally)	Y (Marginal)	significant *	£150k+
4 Roundabouts	Y (~ 0.5 /yr)	N	N	Y	N	Significant *	£150k+
5 Signalise the junction	Y (~ 1.5 /yr)	Y	Y	Y locally	Y	Manageable	£400k+
6 Do Nothing							
7 Upgrade & Refresh road markings	Y (< 0.2 /yr)	N	N	N	N	Negligible	£5k
8 Close upper slip road / remodelling	Y (~ 0.8 /yr)	Y	N	Y	Y	significant *	£150k+
9 New	Y (~ 0.8 /yr)	Y	N	Y Locally	Y	Manageable	£120k

Deflections							
10 Mini roundabout / one way upper slip road	Y (~ 0.5/yr)	Potentially	N	Y	Potentially	Significant *	£300k+
11 Improved cycle facilities	Y (~ 0.8/yr)	Y	N	Y Locally	Y	significant *	£150k+
12 Change Priority	Y (~ 1.2/yr)	Y	Y	Y	Y	Significant	£200k+

7.0 Conclusions:

- 7.1 Only options 5 (Signalise the Junction) and 12 (Change priority from N/S to E/W) are likely to offer significant accident reduction benefits as well as providing the opportunity to realise the other improvements desired.

Whilst both require significant civil engineering works to enable them to operate appropriately, both are considered to have engineering constraints which are manageable.

- 7.2 Option 9 (New deflections, widths and alignments) is a cheaper alternative that could provide some of the improvements required, but is unlikely to enable improvements for bus services or achieve more than modest accident reduction.
- 7.3 Of the options affordable within the existing Neighbourhood Partnership budget, option 1 (Make Westbury Lane one way) provides the greatest overall benefit, but could create a number of new issues with speeding on Westbury Lane; additional pressure on alternative routes within the area; and the need to change existing bus routes.
- 7.4 The uncertainty surrounding available funding to provide a scheme that fully meets the objectives set out in 2.0 means that a recommendation to proceed with this proposal cannot be made at this time unless the Partnership is minded to agree to pursue a lesser scheme option to address some, but not all of the issues raised.

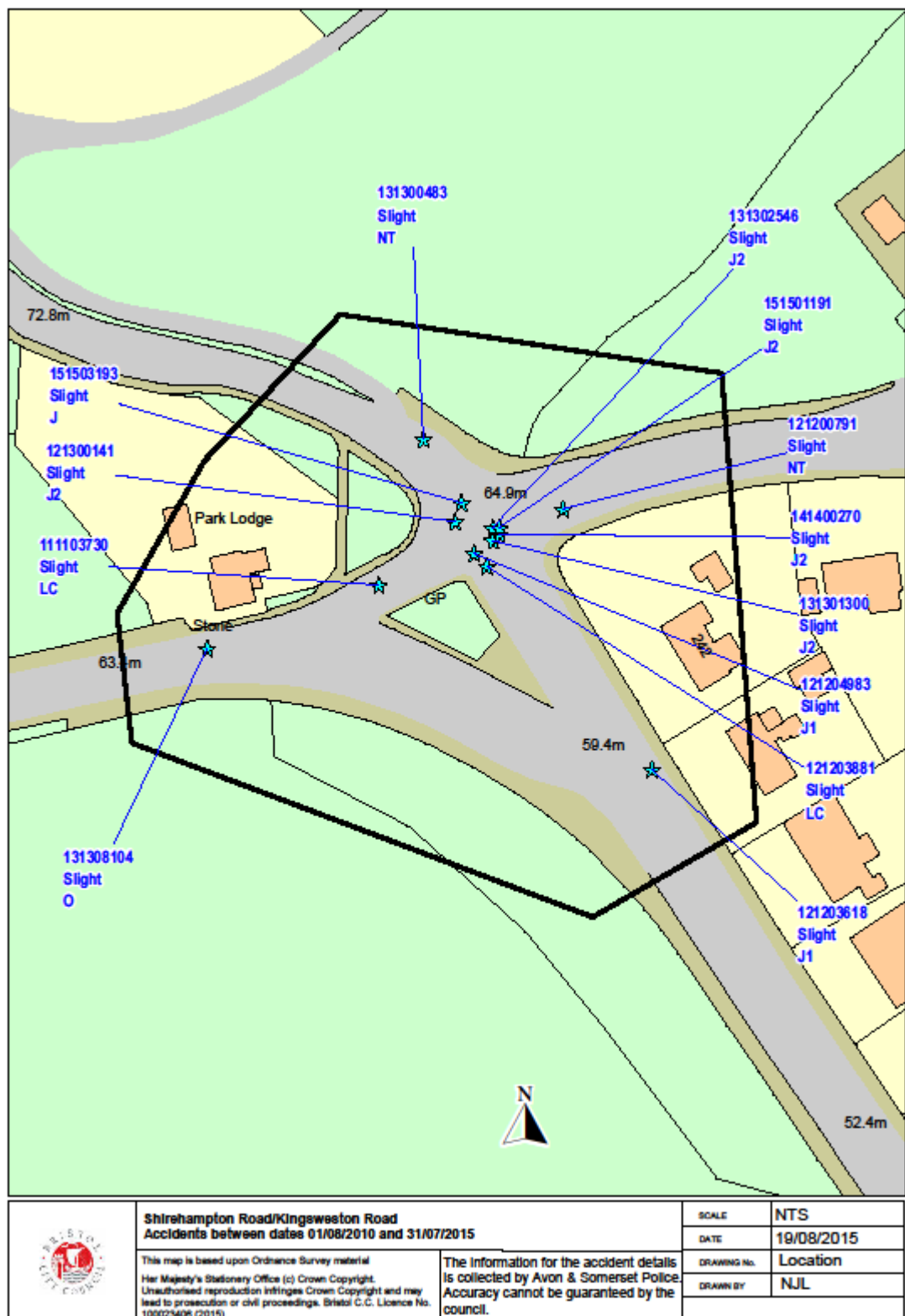
8.0 Recommendations:

- 8.1 Await the outcome of further investigations by officers to secure sufficient funding to proceed with an option that fully meets the objectives set out in section 2.0
- 8.2 Determine which alternative scheme officers should progress if the additional funding proves unobtainable.

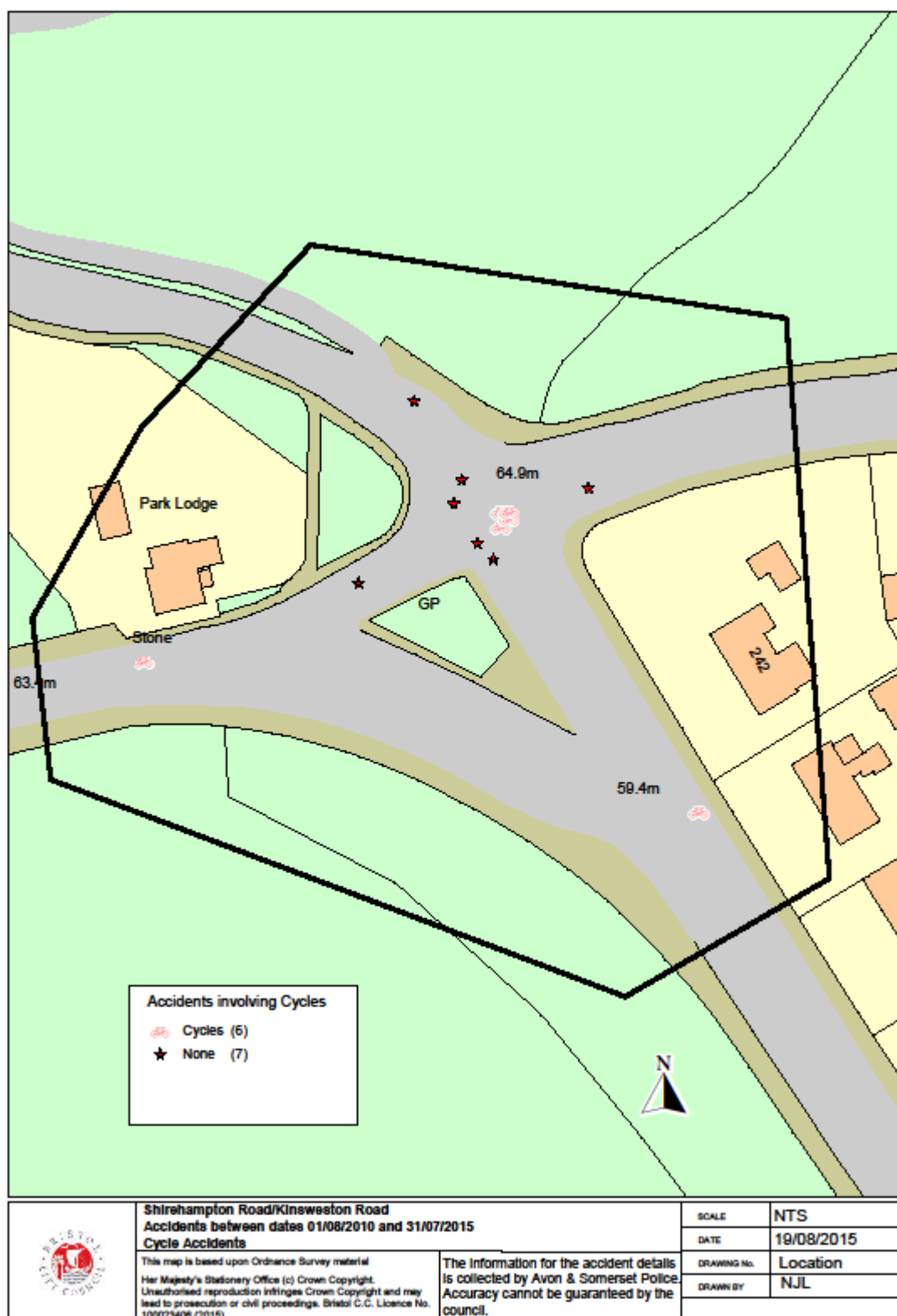
Appendices

- (i) 5 Year Accident Plot
- (ii) 5 Year Accident Plot – Cyclists
- (iii) Right Turn into Shirehampton Road – Engineering Constraint
- (iv) Sketches for Options considered:
 - Sketch Option 1
 - Sketch Option 2
 - Sketch Option 3
 - Sketch Option 4
 - Sketch Option 5
 - Sketch Option 8
 - Sketch Option 9
 - Sketch Option 10
 - Sketch Option 11
 - Sketch Option 12

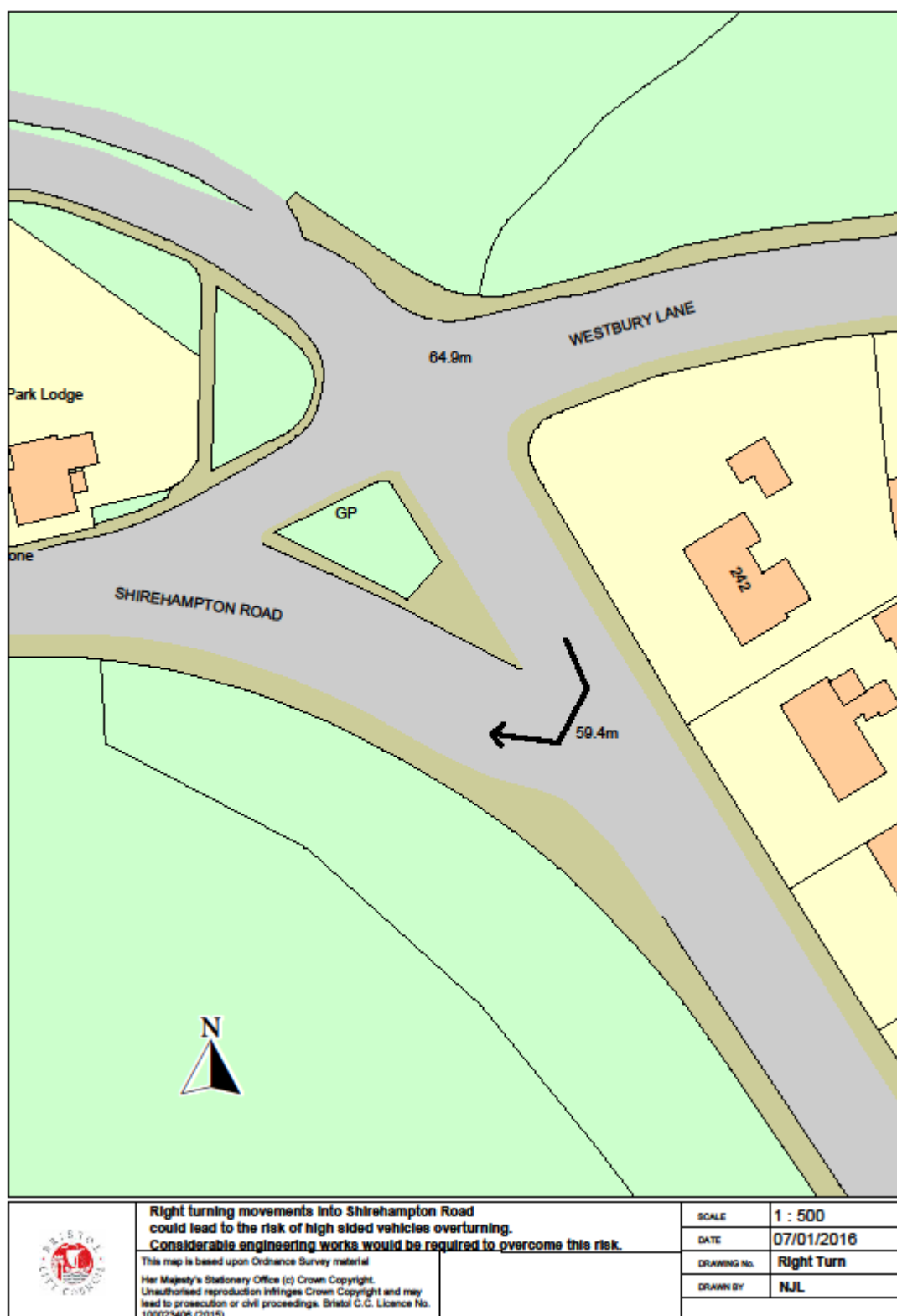
Appendix (i) 5 Year Accident Plot



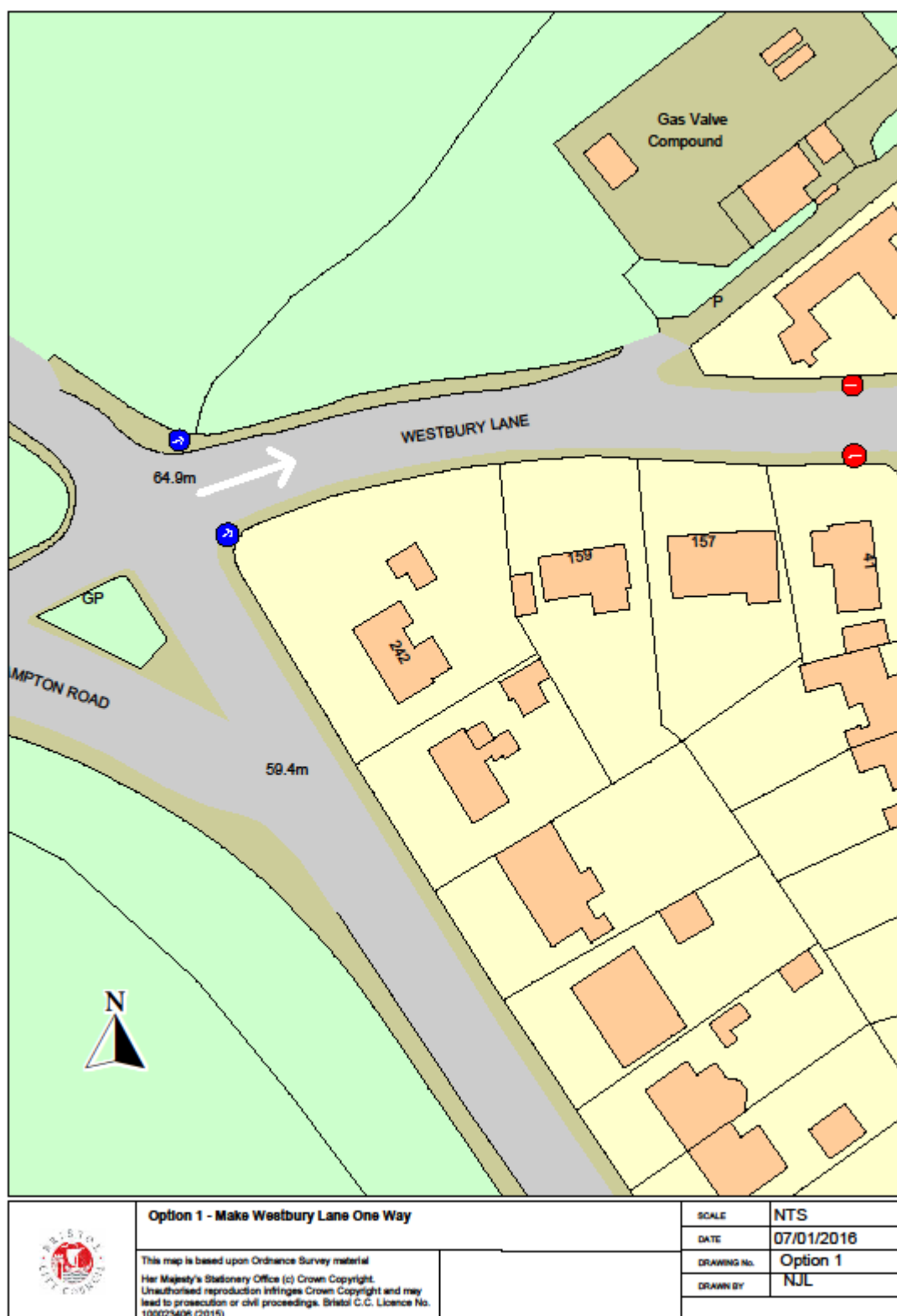
Appendix (ii) 5 Year Accident Plot – Cyclists



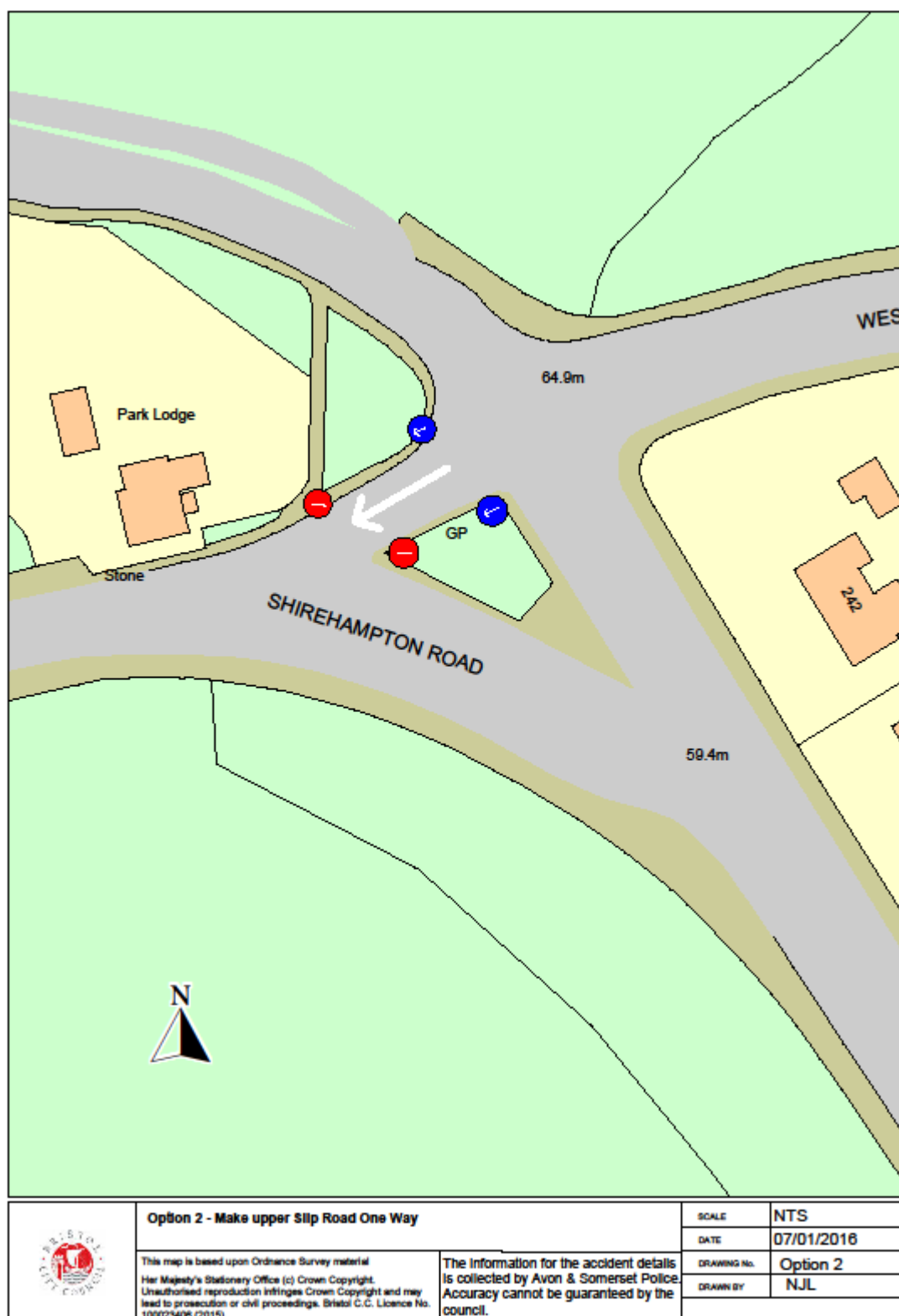
Appendix (iii) Right Turning Movements into Shirehampton Road

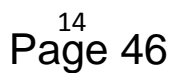


Appendix (iv) Sketches of Options
Option 1

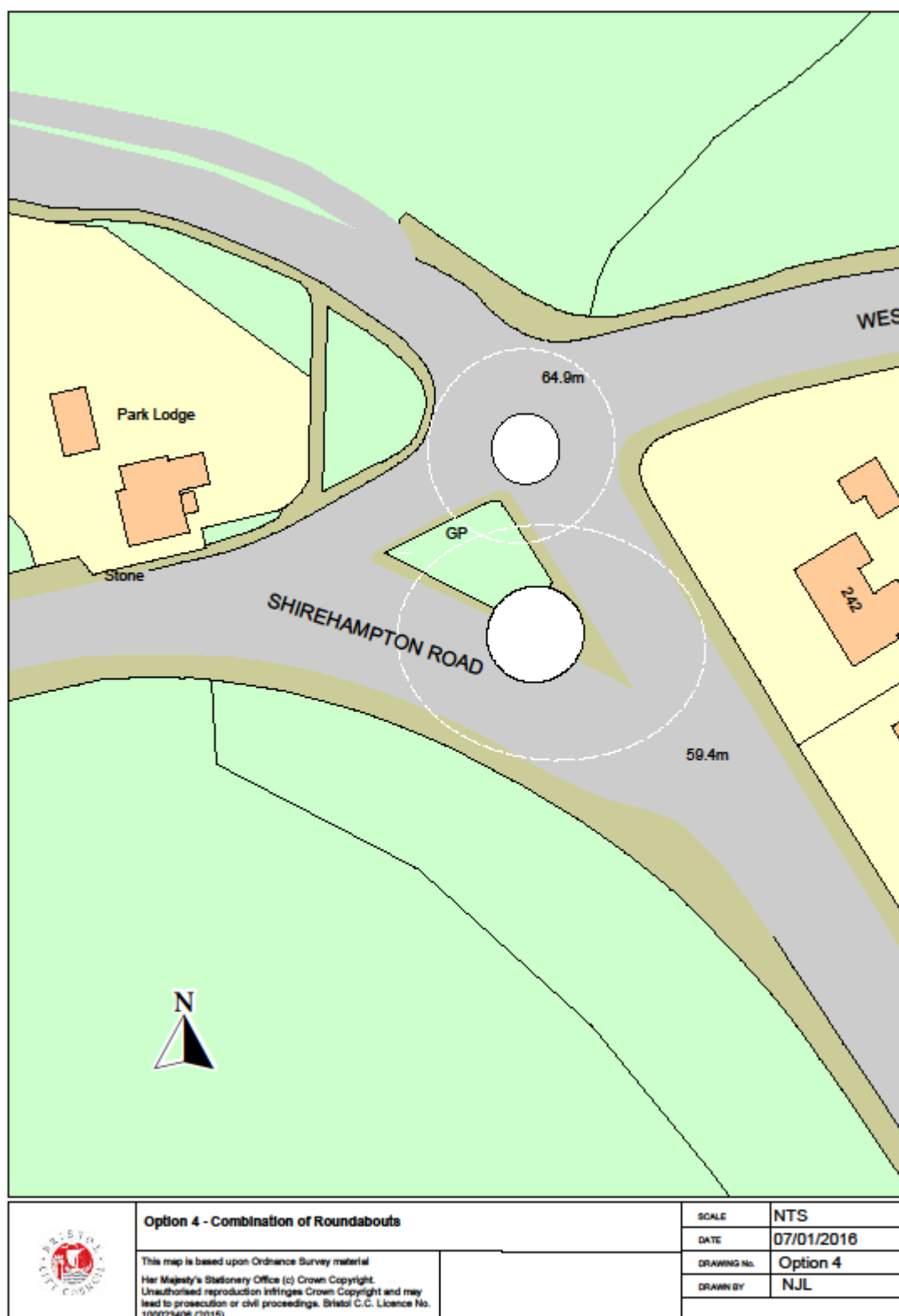


Option 2

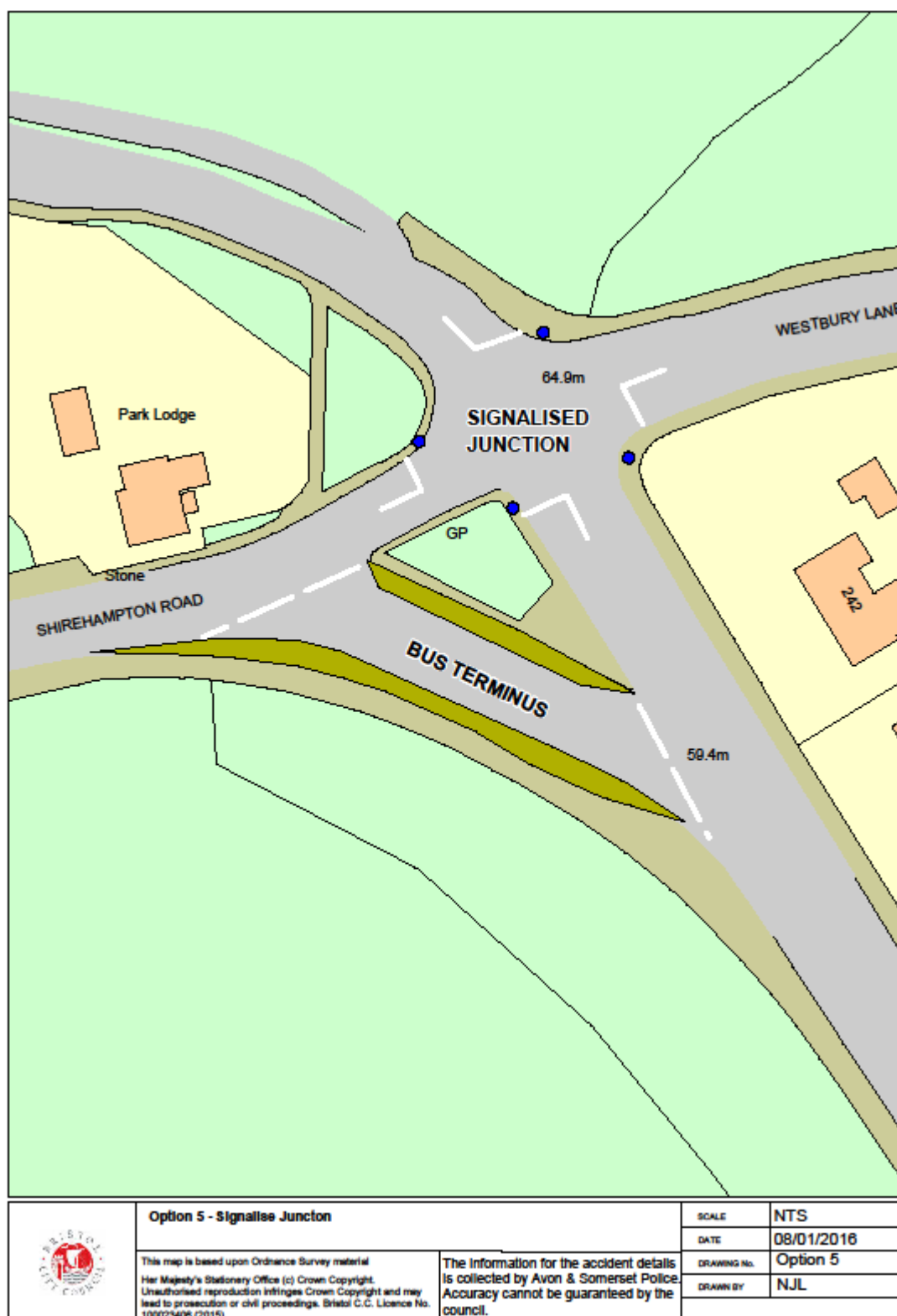




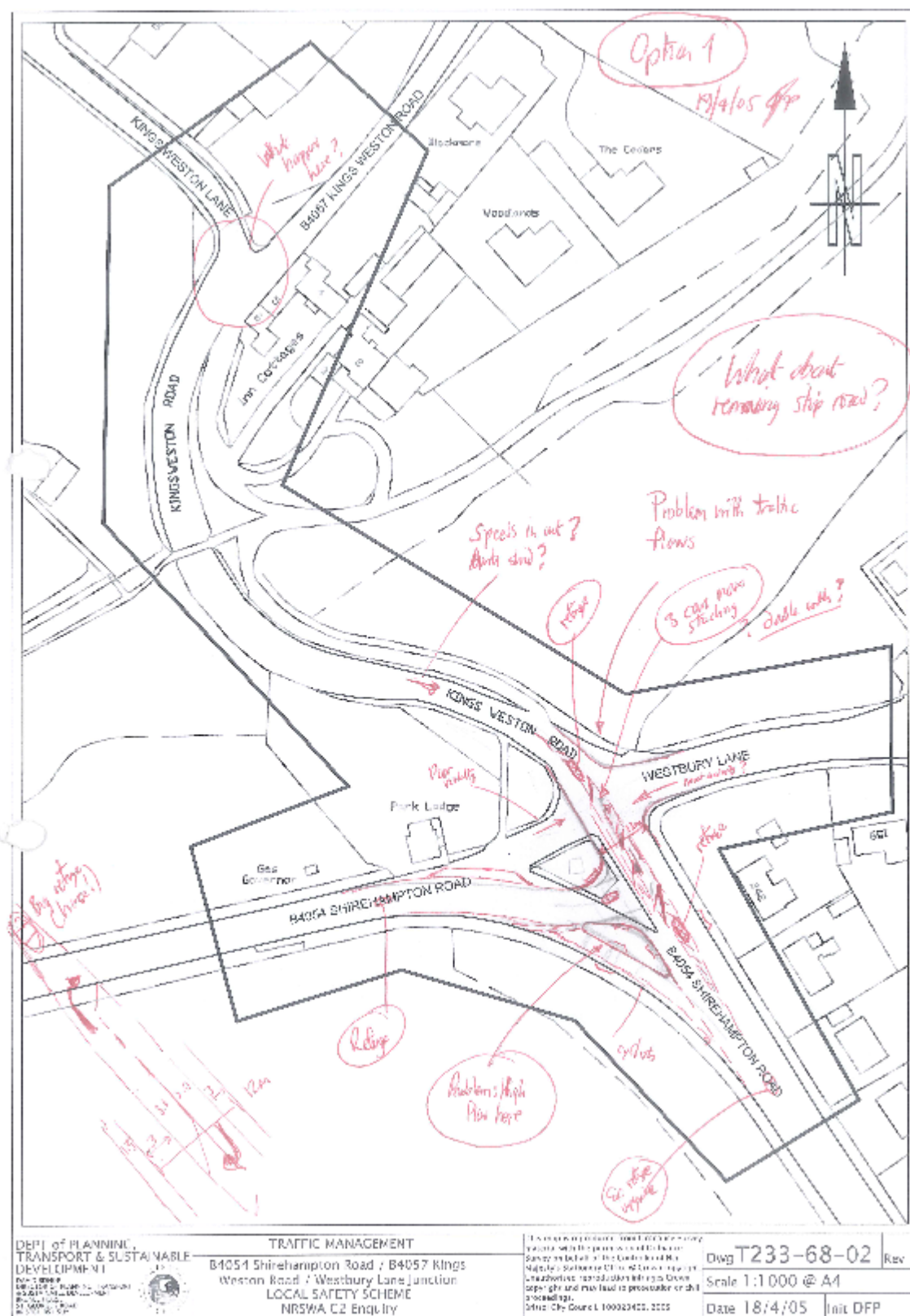
Option 4



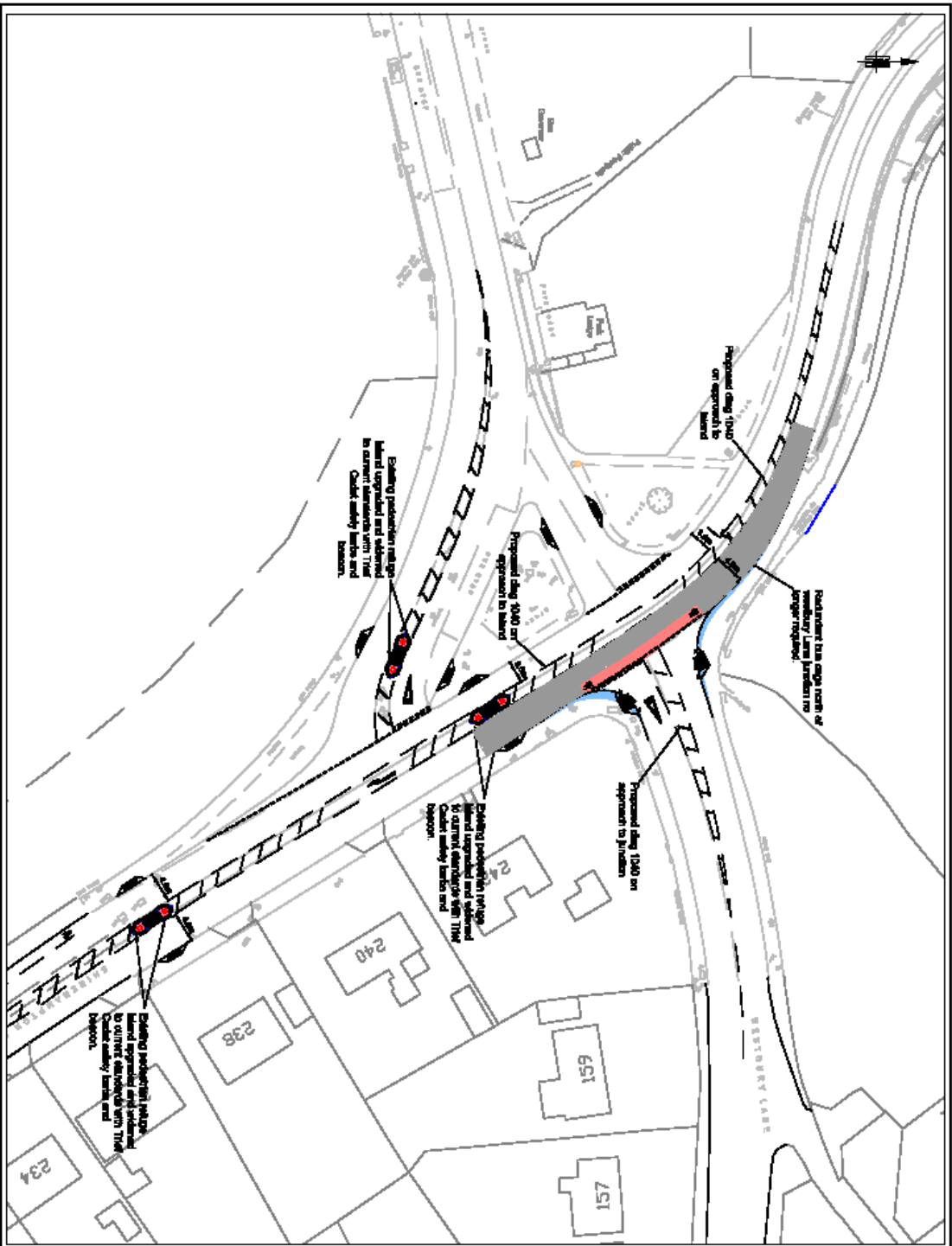
Option 5



Option 8



DRAFT



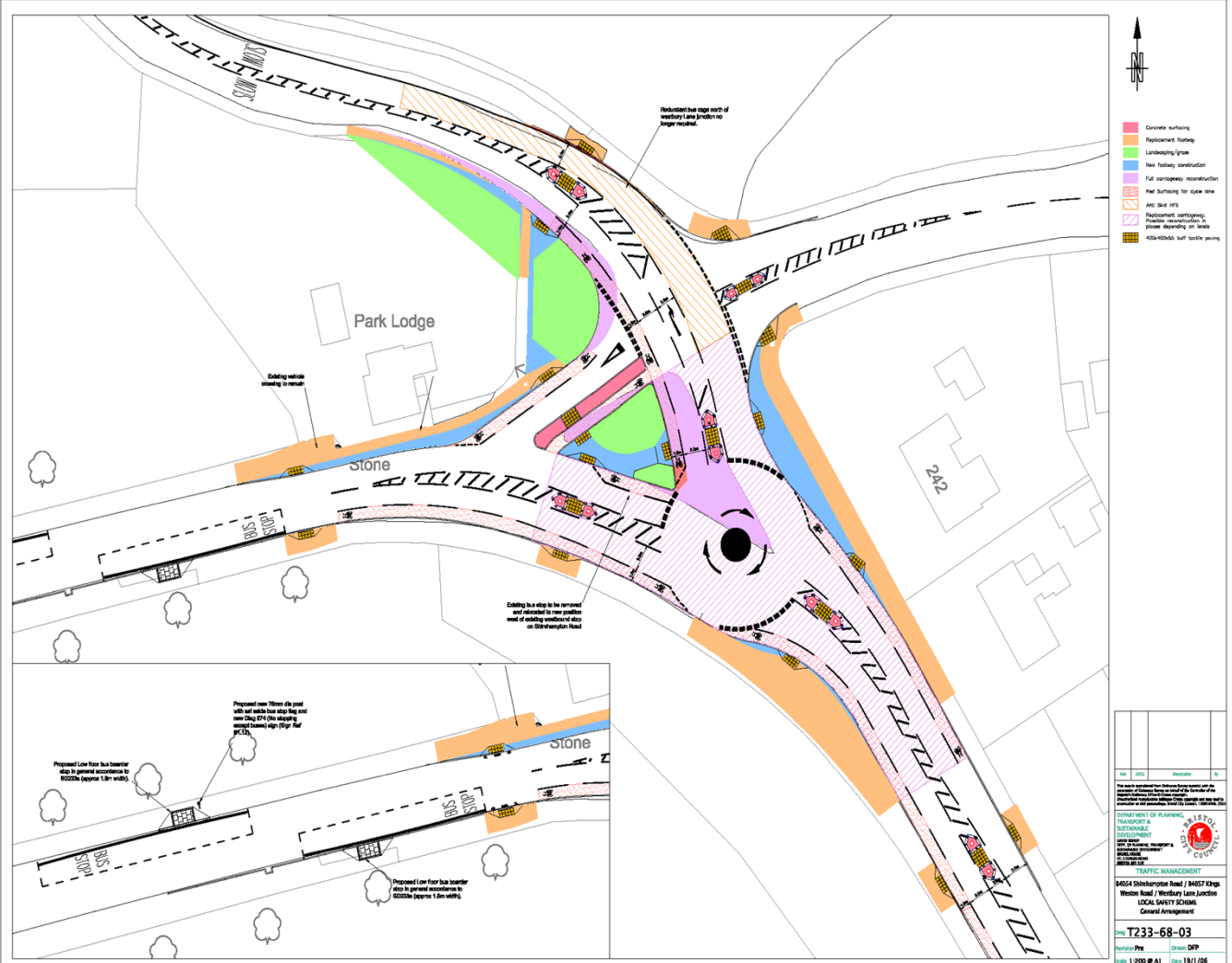
- | Color | Material |
|------------|-------------------------------|
| Blue | Carbonate surfacing |
| Orange | Replacement footing |
| Light Blue | New footing construction |
| Red | Red Surfacing for cycle lanes |
| Grey | Anti-Skid HFS |
| Yellow | 400x400x55 butt joints paving |

NOTES

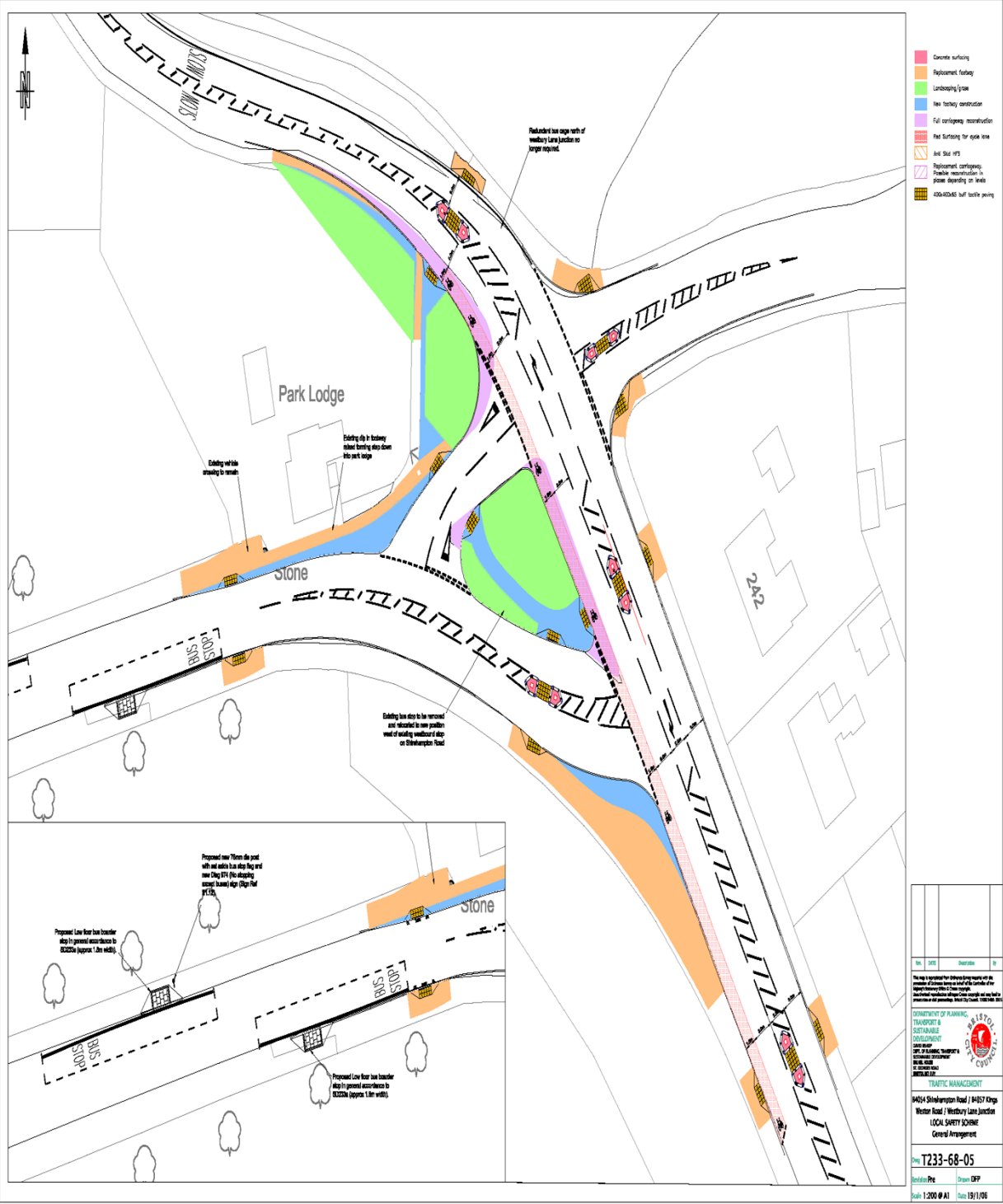
25m¹ Opala line (South bound)
crosses Westbury Lane
junction

210m¹ HFC

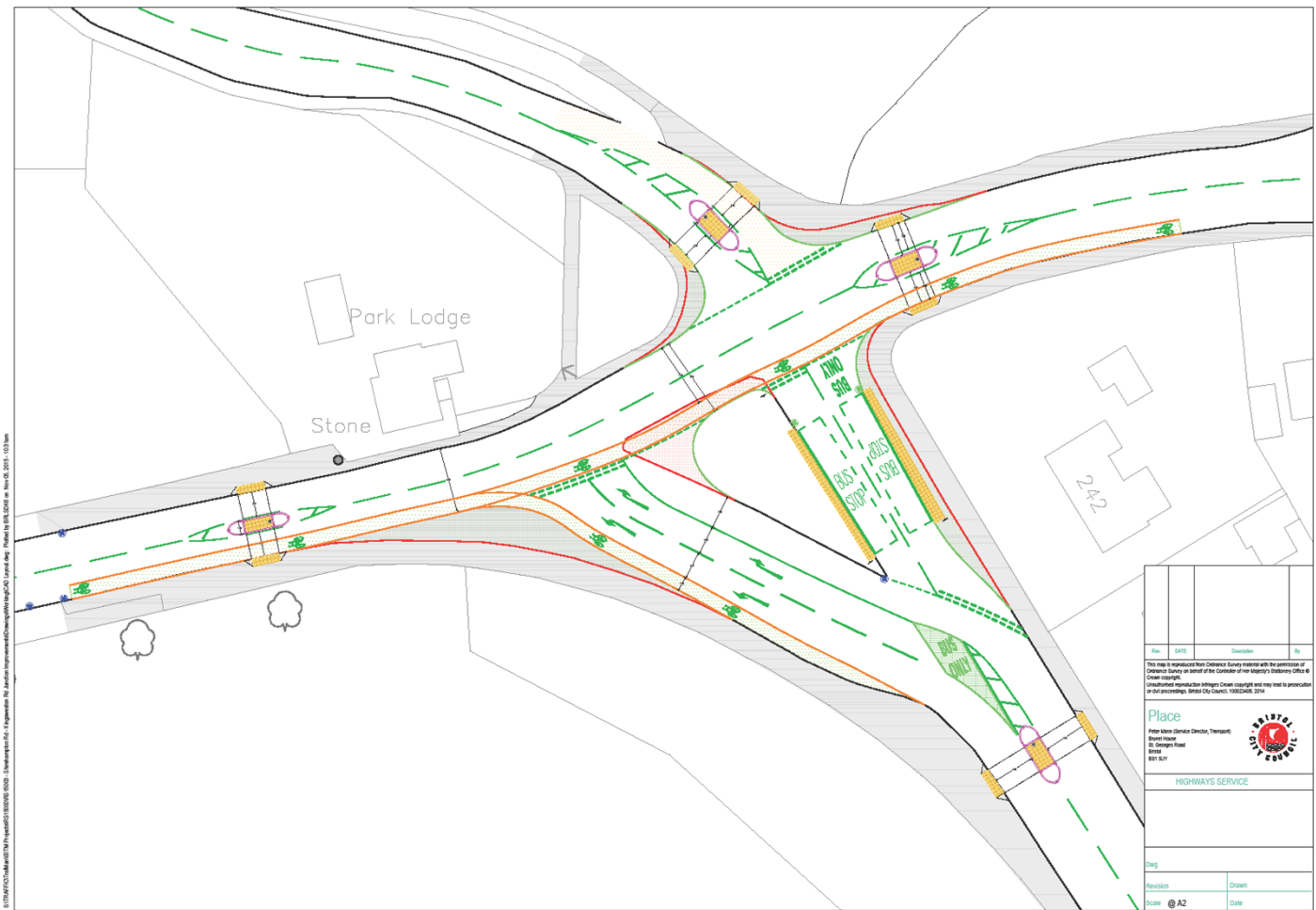
Option 10



Option 11



Option 12



RS15003 Shirehampton Road / Kingsweston Road

– Junction Improvements - Update November 2016.

The Avonmouth and Kingsweston Neighbourhood Partnership identified a number of issues and road safety concerns. The objectives of the scheme set out were:

- Redesign the junction sufficiently to reduce the frequency and severity of road traffic accidents particularly for cyclists and pedestrians.

Improve pedestrian facilities and safety around the junction to accommodate the desire line for pupils from the Oasis Academy School in Penpole Lane to Sea Mills and for pedestrians to be able to access bus stops around the junction.

Additional issues raised by Council Officers:

- Update the bus stops in the area to provide real time information panels, weather protection and improved boarding facilities.
- The road surface through the junction is approaching the end of its design life.
- Junction forms part of an aspirational strategic cycle route linking the A4018 with a number of other.

The Feasibility Study undertaken on behalf of the Avonmouth and Kingsweston Neighbourhood Partnership concluded that only Option 5 (signalise the junction) and Option 12 (change priority from north south to east west) were likely to offer significant accident reduction benefits as well as providing the opportunity to realise the other improvements desired.

Surveys and tracking work have now been undertaken on the following options:

Option 5 - Signalisation of Junction.

Whilst certain assumptions were made in the initial feasibility study, which indicated that this option was viable, further detailed work has identified issues that have challenged this position. Specifically the movements of vehicles have been tracked at the proposed signalised junction with bus terminus and it has been concluded that there is a particular danger of HGV's tipping when turning right. The design would result in pedestrian facilities only being provided on one arm of the junction and out of the desire line. Furthermore it is estimated that signalising the junction due to more substantial civils works that are now considered necessary would cost in the region of £500k, which is over twice as much of what potentially could be available. **This option has therefore been discounted.**

Option 12 - Change priority from north south to east west

Further work has been undertaken since the initial feasibility study, which raises questions over this option. In this proposal all traffic travelling from Kings Weston Road would have to make two turns (right and then left) to be able to carry on the B4054 to Sea Mills. In the other direction vehicles would have to turn right and then left. Further consideration has been undertaken in light of the surveys and in both instances it would likely due to traffic flows that vehicles would have to queue to make the manoeuvre and there would be a further risk of road accidents. Furthermore adding two

lanes on the northbound approach would make it more difficult for pedestrians to cross at this point to access the proposed new location of the bus stops. There are concerns that the Bus Only gate would cause problems for vehicles trying to get past buses queuing from Sea Mills to travel to Kings Weston as well.

There is also concern that buses would find it difficult to turn left despite the proposed island being cut back. Furthermore the accident type that is occurring at the junction results in cyclists being hit when travelling down Shirehampton Road from vehicles travelling from Westbury Lane would not be addressed by this scheme as the cycle lane proposed is in the opposite direction.

It has been concluded that the number of turning movements would be unacceptable in both delaying traffic and would likely cause more road accident problems than it would solve.

Option 9 – New deflections, widths and alignments.

The others options have been looked at again and it has been concluded that Option 9 with amendments could provide the best design now that the other options have been explored.

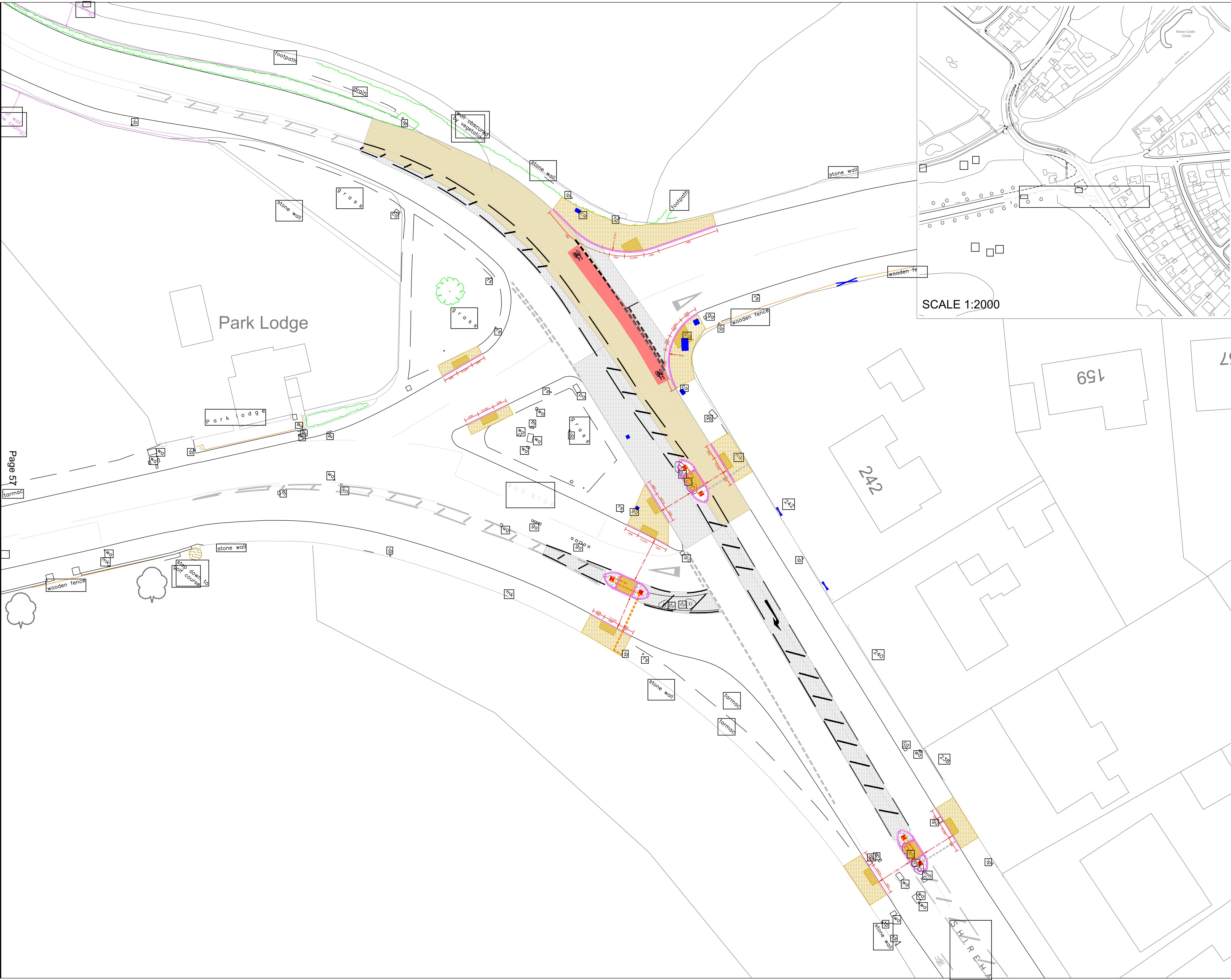
The Feasibility Report concluded that the proposals would help to improve the pedestrian and cycle safety and reduce accidents by use of build-outs, new lane arrangements/separations and tightening up lane widths. The disadvantage of this scheme is that it would not change the bus stop locations.

It should be possible to tweak the design to add another pedestrian refuge island on Shirehampton Road, near Park Lodge and perhaps another island on Kings Weston Road and further narrowings of junctions as per the Option 11, once design work has been undertaken.

Consultation with the Neighbourhood Partnership and then the public will be undertaken once detailed design has been undertaken.

Cath Boutwood

Nov 16



SCALE 1:2000

KEY

- Buff High Friction Surface Treatment
- Carriageway Reinstatement HRA 30/14F Surf 30 40mm thick (PSV 60) as per SD01-0010
- Footway Reinstatement as per SD01-004
- Tactile Paving with new kerbs
- 50mm Orange Ducting as per SD07-015
- 150mm Orange Ducting as per SD07-015
- Existing Electrical Supply
- Pedestrian crossing with lit bollard and beacon
- Covers to be adjusted

NOTES

TGRSD ROAD LINING
DIA 1040.2



CITY DESIGN ENGINEERING DESIGN TEAM

(Brunel House, Floor 2, Brandon Wing)
Bristol City Council, PO Box 3176, BS3 9FS
Tel: 0117 92 22000

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Rev.	Date	Description	By

Project
**Shirehampton Road
J/W Westbury Lane
Pedestrian Crossings**

Title
GENERAL ARRANGEMENT

Client Cath Boutwood - Highways	
Project Manager Alan Berridge	Scale 1:200 @ A1
Telephone Number -	Checked by ACB
Drawn by JD	Date Issued 27/04/17
Date Drawn April 2017	Issued by JD

STATUS			
<input checked="" type="checkbox"/> Preliminary	<input type="checkbox"/> Tender	<input type="checkbox"/> Construction	<input type="checkbox"/> As Built

DRAWING NUMBER		
Project Number E16007	Drawing P02	Revision -



Avonmouth & Lawrence Weston Neighbourhood Partnership Monday 26th June 2017

Title: Post-NP Arrangements – Progress report

Report of: Keith Houghton, Neighbourhood Partnership Co-ordinator

RECOMMENDATIONS

1. To consider the ideas, aspirations and proposals which have been put forward at post-NP conversations and workshops
2. To discuss and agree how to take forward these ideas and create a set of functioning post-NP arrangements over the next 12 months, and to identify actions to achieve them and support to request from the BCC 'Building Stronger Communities Where We Live'

1.1. At the previous NP meeting on 22nd March the NP held a workshop discussion to start to sketch out the sort of post-NP working that would help support neighbourhood-led action and planning and how the BCC emerging 'offers' might be taken up locally

1.2 The NP held a workshop on Saturday 22nd April to consider these issues further. The NP has also held two 'forum'-style meetings in Avonmouth and Sea Mills/Coombe Dingle at which those 'villages' have sketched out how they might want to function. A further 'forum-type' meeting in Lawrence Weston is still to be arranged and a conversation in Shirehampton is also needed. The record of these conversations is attached at **Appendix 1**

1.3 The City Council has put together a response to the various 'asks' and support requests from around the city – 'Building Stronger Communities Where We Live'. The meeting is asked to look at this and identify which they might want to pursue. (See **Appendix 2**)

1.4 The meeting will consider this information and refine the emerging ideas, identify next actions and who will take forward the building of post-NP arrangements.

1. Community Spaces

- **BCC is offering:**
 - **@ £600 a year to a local organisation**
 - **To run at least 2 public events a year**
 - **These events should enable local people to influence:**
 - **work on local priorities**
 - **How Section 106 and Community Infrastructure Levy (CIL) funding is spent by Councillors**
 - **Potentially, how local funds are allocated to local organisations/groups**
 - **Any other useful community purpose**

Questions:

- **How many public space events do you want to see a year in Avonmouth & Lawrence Weston?**
- **What should they be used for?**
- **What organisation/s might take on holding this budget and organising the events?**
- **What role do you want the Councillors to play in them?**

- ? Will BCC release Funds to a responsible body? SCAF? ?ALW?
- Councillors should take an accountable decision-making role. They should facilitate access to BCC decision makers
- They should replicate the old 'Forum' use: decide on spending; access to BCC decision makers
- Forum-like public events, twice a year per village
- 4 Forum-like events/meetings per year, 1 in each village
- Police-only meetings

- Organisations to hold budgets etc.: SCAF; ACC; Sea Mills Together; ALW; LW Planning Group; Avonmouth Planning Group
- Local meetings, retain Forums
- Councillors should have final say on expenditure
- NP-type organisation to deal with area issues; (eg. Transport; Highways, pollution, housing, employment etc.) Local forums to deal with purely local matters
- 2 Public events per year. Carnival? Festival? Large
- SCAF could take this on in Shire.
- Community breakfast twice a year, different venues, informal
- Structure: reps from each ward meet together to get an overview – quarterly minimum? Community Council. Local wards deal with local issue
- Rents shared out equally. Who will administer? Loosely retain forums
- Minimum 4 public space events in A&LW
- Forum of some sort
- Police would like to piggy back on any community meetings (4 times a year)
- Local meetings – ‘community spaces’, led by Councillors? Revolving councillors?
- To create enjoyable ‘events’ that people want to come to because they get something out of it
- Exchange good experiences
- Geographies: whole ward – with events in each ‘village’
- Councillor holding public meetings
- Prefer 4 community spaces a year, led by Councillors
- Local meetings leading to joint ones
- Police: looking for 4 times a year for face to face priorities from local people – would prefer link to local community spaces
- Ward-wide event – sharing success stories/commonalities
- Joint event: planning work together, linked in each area
- Could be a meeting just for the police (police, every 3 months/4 together, rotating around the ‘villages’)

2 Neighbourhood Funding

- **BCC is offering:**

- @ £3,750 to Avonmouth & Lawrence Weston + @ 3 x £4,000 because 3 areas in LW are among the most deprived 42 areas in Bristol = **£15,750**
- To support local activities, projects, groups which contribute to your areas local priorities

Questions:

- What local organisation/s should hold this funding and organise how it's made available?
- How do you think decisions about which groups receive funding should be made?

- Ask for ideas about how money is spent, with guidance from BCC
- SCAF has experience to do this
- Sea Mills needs one central co-ordinating i.e Sea Mills Together – it must co-ordinate two pockets of money, thus it must be the co-ordinating body for all SM activities
- Ambition Lawrence Weston to hold the 3x£4,000; another organisation the £3,750
- BCC should make solid, clear ground rules on how deprivation funding is allocated
- The same 'community space' should hold the funding
- Funding should support local area Community Plan or current NP Plan
- Financial support – newsletter

3. Influencing how Section 106 Funding and Community Infrastructure Levy (CIL) money is used

- **BCC is continuing to offer:**
 - **Local influence on how Councillors allocate Section 106 and CIL monies**
 - **Exactly how this works across the city is being explored right now and there'll be a consultation about how to do this May-August 2017.**

Questions:

- **How should local people influence Section 106 and CIL spends and the decisions Councillors make about them?**
- Section 106 money should be ringfenced to provide for people who have been affected by the development covered
- Green Spaces groups should have some input
- Local people at local forums suggest how local money be spent. Decision by Councillors
- Mechanism for influencing? Choose local people to represent by random ballot mechanism
- S106: to mitigate impact of the particular development on communities in city?
- CIL: Based on survey of neighbourhood and city and community

4. Neighbourhood Priority Issues

Avonmouth & Lawrence Weston has already identified some priority issues and actions in the Neighbourhood Partnership Plan and in its existing Community Plan/s

Questions:

- o Do you think these priorities are enough?
- o How do you think Avonmouth & Lawrence Weston's 'villages' should refresh their priority issues in the future?
- o How should they identify any shared priorities or joint priorities?

- Work together on developing and refreshing Community Plan
- Planning Groups use experience of more established groups to join forces with 'new' ones.
- Should be an opportunity for the 4 villages+ to refresh priorities and share – avoid people doing the same thing. Share communication and enlist experts and local businesses more. Discussion, flexibility... Open
- Develop SevernNet further. 1 person cannot do everything – needs more flexibility and be more 4 villages, not just Avonmouth
- Health should be a benchmark criteria in every plan
- Councillors to host informal, social meetings twice a year, across the ward. To generate ideas and inform and influence the Council
- Community Priorities: Transport; Employment; Housing; Health & Environment; Streetscene and Green Spaces; - development, management and maintenance
- Via resident consultation & community & resident survey
- Maintain and improve our current assets
- Better facilities for young families
- Improving resilience of neighbourhood

- Sharing facilities
 - Transport, linking between the 4 villages
 - Sharing knowledge
 - Supporting each other – around planning, how it indirectly affects other villages and area
 - Bring back 4 villages inviting each other to work together – Energy project across the 4 villages – build on this;
- SevernNet a good example – ‘is it? Not good enough at bringing commercial organisations into responsive engagement with local community (my need is much stronger body than Sea Mills can ever be)
- Ward – poor for leisure and sports facilities – maintaining and improving: healthy, happy, entertained
 - Full employment
 - Quality level of housing
 - Safer/clean environment
 - Residents committed to supporting a high quality urban environment
 - Promote work for each other
 - Improve assets (civic)
 - Transport, linking between the 4 villages – fundamental to community sustainability (Oldham and Grimethorpe regen experience)
 - Open out to include health issues
 - Common link could be Councillors
 - Residents more involved – identified in group discussions as perhaps THE key priority

5. Who in the local community do you want to get involved in contributing?

Questions:

- **Have you any ideas how different groups of people could be communicated with better and encouraged to take part in shaping Avonmouth & Lawrence Weston?**
- **Would you be interested in learning ways of doing this more effectively?**
- More people to be involved so informal get-togethers, locally and across the ward
- Young people, especially secondary age group
- Make best use of local newsletters and websites, facebook etc. Find effective forms of publicity
- Maybe a website covering all the area for people to communicate
- Yes, training and equipment paid for by BCC
- Must be made to feel their contribution matters
- Make the New Bridge available online
- Set up ward-wide communication system
- Common magazine monthly over all communities
- Priority 1: networking events run by the community – sharing skills; communication. Circulate around the 4 villages; Community breakfasts
- Priority 2: identify the groups that have contact with young people and promote engagement in village events; use electronic/social media to attract and engage
- Advertising, promoting, engaging
- More sharing around the 4 villages of information/experience
- Don't want people doing same thing over and over again
- Don't waste money and time
- Talk to each other
- Use simple, plain English
- IT training on communication skills – would like
- Link into Avonmouth Community Centre: they have resources - technical support.
- Skills in community shared by community. Ask question of residents?
- Sharing skills – help/support each other
- Communicate in other ways, via various methods

- Volunteers
- Identifying where the 4 do work together and communicate it
- Taking projects using them as examples
- Make sure everyone is invited to the Party
- Assets: people; buildings; green open spaces; community groups; Penpole; Lawrence Weston Community Plan; LW Neighbourhood Development Plan; High Streets; Scout Groups; businesses and community groups
- Develop people – about wellbeing
- Getting residents to share with each other
- Support for ways to do this effectively
- Cohesive environment

6. Working with other areas and neighbourhoods beyond Avonmouth & Lawrence Weston

Questions:

- **Are there issues and priorities and skills you think Avonmouth & Lawrence Weston needs to share more widely with other areas and neighbourhoods?**
- **What are the main neighbourhoods you'd want to work in partnership with?**

- **How would you like to work with them?**

- Revisit this priority next year
- Be clear about cross-border funding
- Planning Groups –Avonmouth/Shire/Lawrence Weston (although they are way ahead but share advice?)
- Bristol – Alison Bromilow would be ‘all area’
- More input as a region. Severn Beach, Pilning, Henbury & Brentry
- SevernNet – Kate Royston – all business – Port and Nisbets etc.
- Transport; bus routes; highways; more buses, better timed;
- Buses
- More regular bus service to Southmead Hospital – one-an-hour not enough
- Explore Urban Parish Councils
- Community Energy: the Lawrence Weston energy group has expanded. Because of this overlap of opportunity, interest and need, across the ward. And now finds it needs to start working with/consulting with communities in South Glos. (eg. Astra Zeneca wind turbine would be in S Glos affecting Hallen, LW & Severn Beach)
- ‘A Forgotten Landscape’ Project , with its community training, events works right across local Authority boundaries
- Provision is needed for getting representative voices from community. Version of ‘jury service’ or what?

7. What support would you want from Bristol City Council, the Police and other services?

BCC will continue to have a team of staff who can work with neighbourhoods to support them through to March 2019. The Police want to continue working with neighbourhoods.

Questions:

- **What sort of support do you think Avonmouth & Lawrence Weston might want?**
- **Is there any learning/skills/new way of doing things which you think might support people in Avonmouth & Lawrence Weston to strengthen the community?**

- Support Avonmouth to pull groups together to work together
- Community Spaces: support from BCC for them
- Need help with a litter problem from people passing through areas
- Produce minutes of meetings and circulate
- Funding for e-communication
- Ward wide so that groups can divide and come together ad hoc
- Equipment
- Training
- Ongoing
- Police presence needs to be seen on the streets
- Help from Tracy to continue her excellent work consulting residents on playground developments
- Clear, easy communication with the ward councillors – not only meetings. Include social media, online forums, community breakfasts/suppers. Aim: to generate ideas, discussions and influence decisions
- The brilliant discussion on my table identified the putting on of activities, of all sorts, that brought people together (within reason) and so allowed them to be consulted, discuss, asked about what their neighbourhood needs. What we lack and need support with, is in eliciting and compiling these needs, assessing and reporting e.g production of Community Plans and similar. Survey support, compilation support, publishing support
- Support surveying the community; consulting the community
- Attracting young people to community groups. Include things to interest young age groups eg. games and ? gun battles, online mine craft; graffiti workshops
- Support would be a good (common to LA's again) workflow interface to the BCC database that supports their web site. This will allow citizen users to pursue tasks without lots of training in 'how'
- Council need to have an intuitive, transparent structure description that makes responsibilities for a function/piece of real world (or 'not our responsibility) clear to the citizen without requiring knowledge & experience of some depth in how the council works and is managed. This description maps easily publically understood Generic responsibilities on to the BCC internal structure (eg. is Housing in Neighbourhoods or Place and then who is to respond?)
- This issue of description and so who to ask must be common to pretty much all Local Authorities. Tackle it as a common task
- BCC interface to general public is via its website. This website is (outrage if not) a window on a database. Again, this window is a description of the structure described above. A high quality window is essential if most citizens are to be able to pursue issues

without considerable pre-training on council internals. This is an IT problem/product common to pretty much all Local Authorities and is a small cost to each

- There should be involvement from our academic institutions: urban design; sociology; local government; democracy; historical experience in this process
- For both police and council we need to know who to ask as citizens/residents or be able to find out quickly who to ask
- Need advice on all sorts of issues
- Explore Urban Parish Councils
- Make it easy to report problems when so support from the Police when risks to the community discovered
- We want to influence things before they happen
- Need input from BCC about topics coming forward
- A Community Plan in Shirehampton
- Need a set up to meet with Councillors to explain what we want – forward-looking information
- Police event presence 4 times a year. Useful for police.
- Access to BCC staff – Councillors – independent facilitation
- Ward-wide Fundraiser?
- Getting residents to share with each other
- Support for ways to do this effectively
- To create enjoyable ‘events’ that people want to come to because they get something out of it
- Police would like to piggy back on any community meetings (4 times a year)
- Could be a meeting just for the police (police, every 3 months/4 together, rotating around the ‘villages’)
- IT training on communication skills – would like

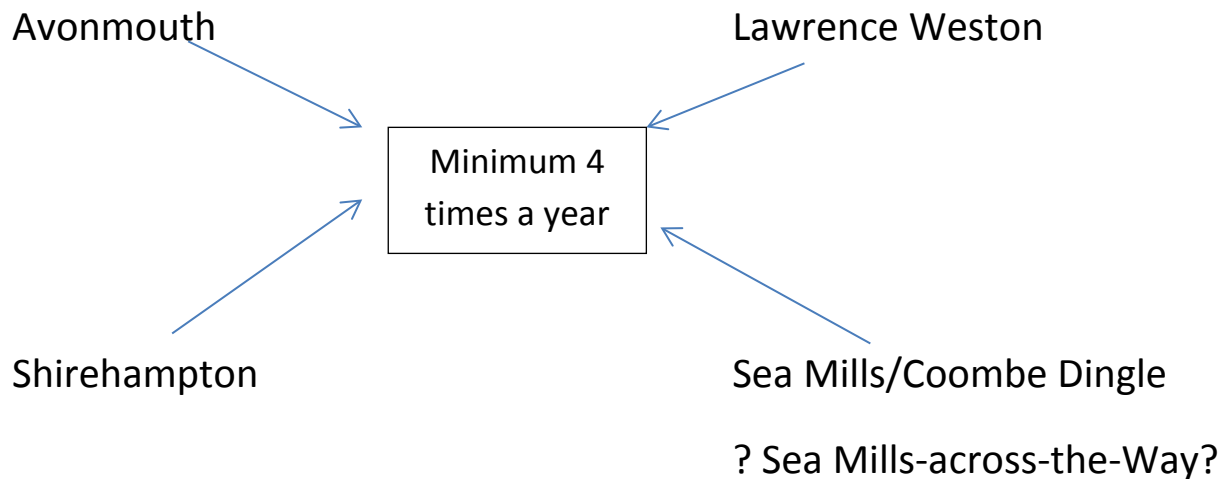
Risks

- Shire: loss of assets
- Barriers to people working together – ownership
- Sea Mills – split across 2 wards
- Volunteer groups come and go: they’re less permanent than officers; a funded community worker is at least a permanent reference point. Sea Mills has never had one

- Reaching people who don't 'do' meetings
- Older people wanting to do less, not more
- Volunteers don't get paid; they have other lives!
- Support systems (info, channels of enquiry) are inadequate
- Lack of community/resident involvement. Consultations are partial, unrepresentative
- Personalities!

Proposals from 22nd April 2017

- Organisation across ward geographies:
- Meeting agreed there should be a ward-wide coming together:



- Hold a minimum of 4 meetings a year. – 'Four Villages' Focus. Community Council? **WANT SOME SUPPORT WITH ORGANISING**

- Ambition Lawrence Weston; SCAF; Sea Mills Together; Avonmouth Community Centre to administer. Residents with Councillors
- Use as Forum type – Access to other services
- ? Organisation to run them? Open offer to invite suggestions/proposals to co-ordinate
- 1 in each village per year
- Role of Councillors: accountability & decision-makers
- Funding: **NEED CLARITY ABOUT THE 'MUST HAVES' FROM BCC AROUND THE NEIGHBOURHOOD FUNDING**
- CIL & S106 – **NEED CLARITY ABOUT CIL – WHAT IT CAN AND CAN'T BE USED FOR**
- Influence use of CIL via 'public space events'
- Want sub-groups working to the village spaces – as necessary
- Comments: structures – how will it get new people in?
- We need feed-in of ideas/issues rising under the structures

Involvement

- Networking events run by community – sharing skills: fish 'n' chip suppers/breakfasts
- Identifying groups already contacting people
- Use electronic/social media
- Working outside the ward? Revisit this question next year – 2018
- Run informal social meetings across the ward
- Use experience of existing groups to refresh priorities

- Work together to refresh community plans

Councillors: What do Councillors want?

‘to know what people want to deliver to support them’

‘A coherent view – community plans help that’

‘Want greater involvement in the community’

‘hear from a greater range of people’

Next Steps in shaping the Post-NP working arrangements

22nd April event – will feed back to BCC, offer ideas and asks

Final Forum events: 22nd May – Sea Mills/Coombe Dingle

5th June Lawrence Weston

? 15th June Avonmouth?

Last NP event: 26th June

Then as decided by the community

Avonmouth Forum discussions (1st June 2017):

- The Avonmouth Forum agreed that they want to hold **four community space events** a year
- The way these will be organised and by whom will be explored in further meetings. The NP Co-ordinator and Neighbourhood Officer agreed they would support residents and Avonmouth Community Centre to consider this further. A number of residents agreed to take part in these conversations. They set a date in September for their first community-led event.
- Financial arrangements: no firm conclusions were made about how/where the funding offer for Community Spaces or grant funding should be located. Suggested included through Ambition Lawrence Weston for the entire ward; through Avonmouth Community Centre Association.

Sea Mills/Coombe Dingle discussions (13th June 2017)

- Sea Mills/Coombe Dingle agreed that they wanted **two community space events** a year. This needs to be negotiated with the Stoke Bishop ward arrangements, as they want to hold four such events in their ward a year, including one in Sea Mills South.
- The meeting wanted to co-ordinate their events through the newly-reforming Sea Mills Together Community Group. How the Sea Mills Together events and the Stoke Bishop Forum-in-Sea Mills South work together to avoid confusion and enhance the community's aims will need further exploration.
- Sea Mills Together was identified as the group which could hold funding for community spaces events
- Sea Mills Together is holding a Community Plan meeting on 19th July 2017 – this will also explore the future arrangements

Building strong communities where we live

We asked neighbourhood communities to tell us what help and support is needed to become self-organising and to pursue local priorities. This is our response. This will need to be reviewed once the City Council has carried out consultation and made a decision about arrangements going forward. When it comes to communities organising and taking action the city council is a minor player. There's far more happening without us than with us or because of us. This is an offer of support but it is by no means the only support available. We want to encourage everyone to make new connections where they live and across the city to tap into the wealth of resources and experience and build. We also welcome ideas and suggestions from people who feel they can help.

What are we trying to achieve?

To inspire more people to get involved with the life of the city – we all have something to give.

To continue to build communities where people, in all our diversity, connect, self-organise and take action on the things that matter.

To address inequality in the city by focusing our collective effort and resources on the areas that most need them.

For communities to influence council decisions and the way we work.

To be inspired by, learn from and share what we know across the city.

Inspire future generations to be involved in the life of the city.

Some notes on what we've said

We recognise that whilst most of us have access to online resources some of us don't and we need to work together so that everyone is included.

Ask	Offer	ACTIONS
Establishing a community space & widening the network		
Help to establish community space which connects with a wide group of people and have involvement from	Through citywide networking events and where possible dedicated training (open to all) we will provide a space to learn from each other and explore different ways of running and facilitating a community space/network which is open and accessible. <i>We recognise some areas will need more help than others – see table below</i>	Networking events

relevant partners as appropriate	<i>which sets out how we will deploy BCC Team resources</i>	
Fun and creative ways to facilitate conversations and create more inclusive community spaces	We will provide a forum for sharing ideas and different approaches at networking events.	City wide networking events July September/October
Create more inclusive community spaces	We are exploring specific conversations or training about how we create more inclusive and diverse community networks and is subject to resources.	BCC exploring with SARI and Black Southwest Network and others who have experience
Asset mapping	<p>Bristol has a good map of resources – everything from where you can access IT to allotments. http://maps.bristol.gov.uk/pinpoint/</p> <p>Asset mapping is also about people. An asset mapping process can be a really good way of a community having a conversation about what's important. It is created and owned by local people. – Does this need to be expanded? As in whether there is to be any support offered around this? Seems a bit 'on it's own'</p>	Workshops on using pin point in local areas
<p>Making connections, reaching out and sharing information. Community groups have a way of sharing information with anyone who wants to take part.</p> <p>How to use Facebook, Twitter</p>	<p>COMING SOON: Free help and advice with marketing 6th June 5.30-7.30pm https://www.voscur.org/calender/event/free-marketing-support-speed-matching-media-trust</p> <p>There are two 'peer support' networks about communications – details can be found on the Voscur website under 'peer support'.</p> <p>There are LOTS of 'how to' resources online – here is just one http://www.communityhowto.com/</p>	

	<p>There are also ways to connect with people beyond your circle:</p> <p>Bristol Women's Voice https://www.bristolwomensvoice.org.uk/</p> <p>Bristol BME Voice http://www.bristolbmevoice.org.uk/</p> <p>Bristol LGBT http://lgbtbristol.org.uk/</p> <p>Bristol Disability Equality Forum http://www.bristoldef.org.uk/</p> <p>The 'voice' magazines http://www.localvoicenetwork.co.uk/</p> <p>Ujima Radio http://www.ujimaradio.com/</p> <p>BCfm http://bcfmradio.com/</p> <p>Made in Bristol TV https://www.madeinbristol.tv/</p> <p>Bristol 24/7 https://www.bristol247.com/</p> <p>There are lots of free and accessible ways of spreading the word in Bristol from community newsletters, free newspapers, radio, Facebook, Twitter. There are lots of people making great use of Facebook, Twitter and Wordpress websites already – there's lots of experience which can be shared. There are also online resources.</p> <p>We will provide opportunities for learning more about these media and how to use them through the networking events but please don't wait. Take a look at what some communities are already doing:</p> <p>http://www.stgeorgenp.org.uk/</p> <p>https://henburybrentrycommunity.org.uk</p> <p>http://www.bcrnp.org.uk/</p> <p>The City Council will not be able to sustain ongoing charges for domain names. We will work with communities to find ways to sustain an established web presence.</p>	<p>Workshop focused on using online networking and information sharing</p> <p>Community networks establish email group or other social media networking</p>
	<p>COMING SOON.....</p> <p>'Made Open' is a new online forum to connect with people who care about the same kinds of things. Bristol City Council is working with others across the</p>	<p>Information at citywide networking event</p>

	<p>region to set up a new web platform where people can get in touch to get stuff done. Watch this space!</p> <p>There will be information at networking events when it is launched.</p>	
	<p>Introduction to Asset Based Community Development (ABCD)/community building Wed 20 Sept. A dedicated workshop for neighbourhood community groups can be organised if there is demand. Contact terry.black@bristol.gov.uk</p> <p>ABCD / Community building workshop at networking event</p>	BCC Community Development Team
Contact lists & looking after data		
Community group holds a list of contacts – individuals and local organisations.	<p>Once the community have decided how to hold the contact information BCC will give everyone on our lists the opportunity to sign up to the community network. We will pass on contacts for organisations and local resources.</p> <p>Holding and handling data about people - There are some important things to know when looking after names and contact details. We will provide a workshop about how to look after data.</p> <p>There are lots of useful free resources such as 'mailchimp' which means you can send out e-bulletins whilst keeping names and contact details private. https://mailchimp.com/</p> <p>There are a number of ways to store information and data on line which is secure but can also be shared between a named group of people. For example Google Docs.</p> <p>https://trello.com/ is a way of managing a project where there are an agreed list of actions, a group of people are doing different things and can keep each</p>	<p>BCC team help people sign up to new networks</p> <p>Workshop about handling/storing information about people</p>

	<p>other updated. 'Fishponds People' are using Trello to share ideas and keep updated on agreed actions.</p> <p>We understand not everyone is online. How can we support people to take the leap or find ways of making sure everyone that wants to be involved is involved?</p>	Shared – problem solving to include people not on line.
Using Facebook	We will work with community groups to help set up Community Facebook pages where there are volunteers who want to do this but want some support.	Work together to build Facebook contacts and connections.
Somewhere accessible to meet		
Access to accessible venues for community spaces.	Voscur will maintain a list of accessible venues across the city, how to book them and what they cost.	Voscur to maintain list of accessible venues on website by 1 st July.
Access to BCC buildings	Where communities have been meeting in BCC buildings with support from BCC officers we will confirm the position going forward.	BCC to clarify arrangements re access to BCC venues.
Skills and knowledge to set up and run a successful community group		
Governance, structures, policies, procedures and legal – setting up and running an organisation	<p>VOSCUR runs the support hub for community groups and has a programme of training but can also run specific training for small and emerging groups about how to set up.</p> <p>For people/groups wishing to set up a new group or community enterprise Voscur is offering the Kick Start programme. The next course is in early July – you can enrol at Voscur.org/Kick-Start. This course is free of charge, but there is an application process to ensure that the course is right for you.</p>	<p>Voscur/BCC</p> <p>If your network is interested in this please talk the NPC for your area</p>
How to plan and run an event	Voscur can deliver training - we would need a minimum number of 12 people and would charge an administration fee of £15.00 to neighbourhood groups to help to ensure commitment – aim for delivery September/October	<p>Voscur/BCC</p> <p>If your network is interested in this please talk to the NPC for your area</p>
Facilitation and chairing skills	Voscur can deliver training – we would need a minimum number of 12 people – would charge an administration fee of £15.00 to neighbourhood groups to	<p>Voscur/BCC</p> <p>If your network is interested in</p>

	help to ensure commitment – aim for delivery September/October	this please talk to the NPC for your area
Community leadership skills	This is a wide ranging area. Courses on many aspects of community leadership are widely available. There are a range of leadership programmes online. In the short/medium term we can provide a forum for networking and learning from each other.	All. Networking event(s)
Writing papers	We hope there won't be much reason to write papers. We need efficient and accessible ways to record and share information. There are lots of resources on line about report writing if this is helpful. http://www.plainenglish.co.uk/	
Efficient and effective ways of recording meetings and events	<p>There are some simple techniques that save time but they require us all to work in a slightly different way.</p> <p>For example</p> <p>Agree <u>why</u> something needs to be recorded to decide <u>what</u> needs to be recorded.</p> <p>You only need to record who was there and what was decided.</p> <p>Do it at the meeting in front of everyone, agreeing it as you go</p> <p>This way there is no need to return to it later to decide whether it was an accurate account.</p> <p>If you've made a list on flip chart take a photo and email or Facebook it round.</p>	Citywide networking events
Funding and fundraising		
Fundraising skills and fundraising information	<p>Voscur website has useful information and can offer fundraising training courses</p> <p>Locality also has a helpful website with information about crowdfunding, donations and grants.</p> <p>http://mycommunity.org.uk/funding-options/raising-finance-options/</p> <p>COMING SOON: 'Income inspiration for Tough Times' Thursday 15th June</p>	Community network

	<p>https://www.voscur.org/calender/event/fundit17</p> <p><i>Voscur will offer free places to equalities-led or neighbourhood based groups with an income of less than £25,000 per annum.</i></p> <p>Voscur has a menu of funding training for small groups including: ‘developing a fundraising strategy’, ‘writing small funding bids’, ‘making good applications’ ‘making your small group sustainable’. To run these we would need a minimum number of 12 people and would charge an administration fee of £15.00 to neighbourhood groups to help to ensure commitment.</p> <p>We could offer one of the above courses in July and one in September/October. These could be delivered in different parts of the city.</p>	<p>If your network is interested in this please talk to the NPC for your area</p> <p>If your network is interested in this please talk to the NPC for your area</p>
Developing the skills and processes to manage finances	<p>Peer support is available through Bristol Fundraisers Group</p> <p>Voscur’s finance forum meets quarterly – check the Voscur website for details</p>	Community network
Ways to manage/use neighbourhood funding	<p>Neighbourhood funding for local projects is part of the consultation which will take place during June and July. Formal decisions will be made after that. If it is agreed to progress with neighbourhood funding we will create opportunities to explore ways of using this funding for maximum community benefit whilst minimising administration costs.</p> <p>But there are lots of ways to access funds. ‘Spacehive’ is a ‘crowdfunding’ website which literally means a project is funded by a crowd of people who donate – they can be individuals or businesses who contribute.</p> <p>https://www.spacehive.com/places/uk/city-of-bristol/bristol</p>	BCC and partners
Information and resources		
Sharing our practice, research, good ideas and	<p>There are lots of online resources including all the websites listed.</p> <p>The network events will be opportunities to share existing practice.</p>	Networking events

information	We would suggest an online forum or email network for community networks. This would be a good idea but is not a role for BCC.....	
Neighbourhood data	There's lots of data on the city council website https://www.bristol.gov.uk/people-communities/neighbourhood-partnership-statistical-profiles	We will run workshops on how to access and use neighbourhood data
Establishing and running web pages How to use the web – what's out there?	We are aiming to provide access to a workshop about digital resources for community groups.	BCC exploring with Knowle West Media centre
Agreeing community priorities		
Community plans and Neighbourhood Development Plans	<p>All areas have Neighbourhood Partnership Plans which provide a good start for many communities.</p> <p>There are now a good number of communities who have come together to write a community plans which are more in depth but also written by and for local people. Bristol now has lots of experience of producing community plans starting with Redcliffe and St Pauls over 10 years ago. More recently Lawrence Weston, Henbury and Brentry, Southmead have all completed their plans and Lockleaze is now developing its own plan.</p> <p>http://www.southmeadcommunityplan.co.uk/ http://henburybrentrycommunity.org.uk/forum/?p=1071</p> <p>We will create a space for people to hear about how communities have come together to make them happen.</p> <p>Neighbourhood Development Plans are different again. They are community-led but they are planning documents. They are about what is built where. There is a formal process to go through which includes a referendum but once</p>	Networking event and mentoring

	<p>it is agreed it is a formal document recognised by the planning authority. Areas which have a NDP are able to access 25% of Community Infrastructure Levy for their area.</p> <p>There are two NDPs in Bristol so far:</p> <p>Old Market https://www.bristol.gov.uk/planning-and-building-regulations/neighbourhood-planning-old-market-quarter</p> <p>Lawrence Weston https://www.bristol.gov.uk/planning-and-building-regulations/neighbourhood-planning-lawrence-weston</p>	
Consultation skills training/learning	<p>We will provide a networking opportunity/workshop space to find out about how communities have carried out their own community consultation using community researchers.</p> <p>Survey monkey is exactly what it says it is – a free online survey tool https://www.surveymonkey.co.uk/user/sign-in/</p>	Networking and mentoring
How to facilitate priority setting sessions	Lots of neighbourhoods have produced community plans and have experience of deciding priorities. We will create a space where we can learn from each other and share experiences.	
Working with Bristol City Council		
Access to information about who does what in the council	For information about a whole range of City Council services and contact details have a look at the Bristol Charter	BCC will be updating the charter in the autumn once decisions have been made following the consultation.
Reporting and following	https://www.bristol.gov.uk/report-a-street-issue https://www.fixmystreet.com/	

up problems		
Regular flow of information from BCC about things relevant to the area e.g. planning/development, localised consultation, locality specific things (BCC)	<p>There are lots of ways of getting information direct by email, Facebook and/or Twitter</p> <p>Sign up for the City Council e-bulletin here: http://news.bristol.gov.uk/Default.aspx</p> <p>Register for 'planning online' to get email alerts about planning applications https://www.bristol.gov.uk/planning-and-building-regulations/online-planning-services</p> <p>For information and notifications about BCC consultation go to https://bristol.citizenspace.com/</p> <p>Could each area have a champion or interested person to monitor for neighbourhood information?</p> <p><u>Job to do:</u> We will work with community groups and BCC PR and communications team to understand where BCC officers have been a conduit and see if there's a way of getting this information direct to community groups.</p>	<p>BCC to work with community networks and BCC Communications team</p> <p>BCC to work with communities to ensure information exchange.</p>
Contacts and support from named officers from: highways, parks, environmental (waste graffiti), Bristol Waste Company, planning, youth participation,	<p><u>Job to do</u></p> <p>We want to enable people to do as much as they can together without the city council getting in the way. We also want to work together on the things that really matter.</p> <p>There is a piece of work to do to be clear about:</p>	BCC to work with community networks

<p>enforcement, libraries, health, housing to:</p> <ul style="list-style-type: none"> - Help the communities make informed decisions about priorities - Influencing BCC decisions - Getting support to get stuff done - Getting out of the way 	<p>a) What can be done by communities but needs BCC to get out of the way?</p> <p>b) How do communities continue to influence decisions and get things done on the things that are most important locally?</p> <p>c) What's best done by communities and BCC together and what's the mechanism for doing this?</p> <p>Meanwhile, if you need some help in the short term you can contact your ward councillors or your link person in the neighbourhoods team.</p> <p>Bristol Waste Company should be contacted direct: http://www.bristolwastecompany.co.uk/ There are some great examples of how Bristol people are making a difference where they live http://www.bristolwastecompany.co.uk/learn-more-home/</p>	
Influencing CIL	<p>This is part of the formal consultation.</p> <p>CIL is just one of a number of funding sources. Experience in Bristol shows that where communities have organised themselves, and agreed priorities they have been successful in attracting funding.</p>	

Additional help and support

Ward councillors – ward councillors are an important point of contact, advice and support. Contact details for ward councillors:

<https://www.bristol.gov.uk/council-and-mayor>

Voscur is funded to provide capacity building support to community organisations and provides a wide range of services and support. We would encourage emerging community organisations to make contact with Voscur, sign up for e-bulletins and take up the free events. Voscur will also be able to provide some bespoke training and support for some organisations.

Bristol City Council Neighbourhoods Team

From the end of July there will be five full time and two half-time Neighbourhood Partnership Coordinators and six full time and one half time Neighbourhood Officers. The team does not have to make any further changes but we need to be prepared for further changes. We can no longer provide the same support to all areas, we have had to prioritise. The table below explains what this means. We have an offer of support for the whole city and will provide additional support to the areas that need it most based on the transition plans and our knowledge of the area. As well as neighbourhood work there are some key city-wide tasks. All areas will have a named Coordinator who will ensure there is ongoing communication and a contact point. The rest of the resources will be allocated as follows:

	Description	Offer of support	Areas
Green	Community network able to self-organise. Clear or emerging direction and able to set-up lead organisation with access to advice and information.	From 1st July access to link person who will be able to offer some advice and support and who will ensure community receives city wide information and access to networking events. Officers will not be able to attend meetings unless it is for a specific purpose. We will also provide help with printing some posters for network meetings in the short term/until a long term decision is made. We are committed to ensuring a smooth transition. There are some areas which are 'nearly green' we understand these areas may need some additional support until 1 st September.	Greater Bedminster (GBCP) Bishopston & Ashley Down, Redland and Cotham (BCR), St George, Easton and Lawrence Hill, Bishopsworth, Hartcliffe and Withywood (Dundry View). Nearly green: Stoke Bishop, Westbury on Trym, Clifton Down, Clifton, Hotwells and Harbourside, Windmill Hill and Knowle
Amber	There is a potential lead	Capacity building support for potential lead	Greater Brislington, Ashley,

	organisation and/or community network but some medium term support will be needed to set up new arrangements.	organisation or network to finish as soon as able but no later than 31 st March 2018.	Lockleaze, Henbury, Brentry, Central
Red	No potential lead organisation or emerging community-led network. And/or need for longer term community building. History of top down organisation.	Until March 2019 where needed focused on building community resilience and self-organisation.	Filwood, Stockwood, Hengrove and Whitchurch Park, Avonmouth & Lawrence Weston, Southmead, Horfield,

This transition plan will take effect from the 1st July. We will confirm the teams and who will be working there in the next couple of weeks. Your Neighbourhood Partnership Coordinator remains your key point of contact.